

**SELECTMEN'S MEETING AGENDA\***

***Griffin Room, Town Hall***

*Executive Session 6:30 P.M.*

*Regular Meeting 7:00 P.M.*

*Monday, February 25, 2013*

**I. CALL TO ORDER**

**II. EXECUTIVE SESSION** - Pursuant to M.G.L. c. 30A, § 21(a)(3), to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares

**III. PLEDGE OF ALLEGIANCE**

**IV. WEEKLY BRIEFING**

A. Legislative Update from Representative Peake

**V. PUBLIC COMMENT/ANNOUNCEMENTS**

**VI. CONSENT AGENDA**

A. Minutes - February 11, 2013 Regular Meeting

B. Vote to approve request by Nstar Electric for permission to install underground cable on Lothrop Avenue to provide new feed to Holy Trinity Church

C. Vote to approve request by Verizon New England and Nstar Electric for permission to install intermediate pole for transformer on Queen Anne Road

D. Vote to accept resignation of Robin Wilkins from the Community Preservation Committee and Middle School Repurpose Committee effective immediately

E. Vote to authorize Chair to sign dredge agreements with Barnstable County in the amounts of \$74,800 and \$88,000

F. Approve extra work order for dredge project

**VII. PUBLIC HEARINGS/PRESENTATIONS** (*Not earlier than 7:00 P.M.*)

**VIII. OLD BUSINESS**

A. Scent-Free Policy for the Disability Rights Committee – *third reading & vote to affirm committee policy*

**IX. NEW BUSINESS**

A. Warrant Article review:

1. Article 12 – Fund New Fire Engine

2. Article 13 – Fund Ambulance Computers

3. Article 27 – Fund Police Computer Replacement

4. Article 28 – Fund Garage Door Replacement at Public Safety Facility

B. Review One-liners – *possible votes*

C. Non-Binding Public Opinion Advisory Question for Ballot – *discussion/possible vote*

**X. TOWN ADMINISTRATOR'S REPORT**

**XI. SELECTMEN'S REPORT**

**XII. ADJOURNMENT**

*\*Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business."*

*If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Selectmen's Office at (508) 430-7512 ext. 2*

**Authorized Posting Officer:**

**Posted by:** \_\_\_\_\_  
**Town Clerk**

Ann Steidel, Admin. Secretary

**Date:** 2/21/13

**MINUTES  
SELECTMEN'S MEETING  
GRIFFIN ROOM, TOWN HALL  
MONDAY, FEBRUARY 11, 2013  
7:00 P.M.**

**SELECTMEN PRESENT:** Ballantine, Cebula, Hughes, LaMantia, McManus

**OTHERS PRESENT:** Town Administrator James Merriam, Chief Clarke, Deputy Chief Kent Farrenkopf, Lee Culver, John Rendon, Carolyn Carey, Barbara-Anne Foley, Dennis Hoyer, Ted Nelson, Peter DeBakker, Clem Smith, and others.

**MEETING CALLED TO ORDER** at 7:07 p.m. by Chairwoman Linda Cebula.

Chairwoman Cebula reported that the Board just came out of Executive Session for the purpose of considering real estate matters.

**WEEKLY BRIEFING**

Mr. Culver reported that during this weekend's blizzard the Public Safety Facility lost power and was on generator during the storm as well as losing phone lines which resulted in them reverting back to their old lines for emergency. He thanked The Royal, Epoch in Harwich and Brewster, and Rosewood Manor who took in some of our seniors during the storm. He noted that the Community Center was opened briefly as a warming center. He thanked the Council on Aging van drivers and Fire Department for transporting people. Mr. Culver said he was pleasantly surprised by communications by Nstar. Chief Clarke reported that they had 105 emergency calls during the storm and that both Nstar and National Grid were very responsive to our needs. He thanked everyone who participated particularly Lt. Michael Mason, and Firefighter/Paramedics Matt Eldredge, Justin White and Brenda Schofield as well as the Highway Department for an outstanding job.

**CONSENT AGENDA**

- A. Minutes
  - 1. January 28, 2013 Regular Meeting
  - 2. February 4, 2013 Executive Session,
- B. Vote to accept various donations to the Council on Aging totaling 45.00 to be deposited in the Council on Aging Gift Account
- C. Vote to approve request by Nstar Electric for permission to install underground cable on Julien Road to provide service to lots on Cornelia Way

Mr. Hughes moved approval of the Consent Agenda. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

**OLD BUSINESS**

- A. East Harwich Issues – *discussion on February 4<sup>th</sup> presentation and next steps*

Mr. Ballantine stressed the need to build a Town-wide consensus. He suggested repurposing the East Harwich Collaborative with the direct purpose of a broader Town-wide discussion and ask that the committee be chaired by David Spitz and members include a couple from the Planning Board, a couple from the Collaborative, a representative from East Harwich businesses as well as Harwich Center, the Water Quality Task Force, the Chamber of Commerce and possibly the Taxpayers Association, in an effort to get a broad perspective beyond the two current groups. He said they could report monthly to the Board and make recommendations at the end.

Chairwoman Cebula stated that this is not a repurpose of a committee but rather it is really a different committee. She commented that there has not been enough give and take and we need a plan that balances environmental and commercial issues.

Mr. McManus stated that many of the reports that have been done have discounted the conclusions of the wastewater plan and we need clarity to determine how the vision for East Harwich fits in with that. He noted that Mr. Lach has called into question the accuracy of some of the drawings we developed off of our GIS system that indicate open space areas, and we need to make sure we are moving forward on accurate information. He commented that he likes a lot of material the East Harwich Collaborative has presented but there are problems with sequencing and phasing of the plan, and what sort of system can be put into place to provide recompense for shifting of values. Mr. LaMantia agreed that these issues need to be clarified.

Mr. McManus stated that in essence two visions were presented and one of the first things that needs to be done is we need to get some clarity as to what the vision is and it is not necessarily the halfway point between the two plans. He noted that since the Board of Selectmen will be presenting the article, then they need to give direction and there are a number of issues that have to be worked out. He suggested that he and Mr. Ballantine figure out what those issues are and how to break them down for discussion purposes. The Board agreed and Mr. McManus and Mr. Ballantine said they would have it ready for the Board's agenda in 2 weeks. Chairwoman Cebula said the Board members should also submit what they believe should be included in the vision statement.

Mr. LaMantia said they should come up with a preliminary charge for the committee and Mr. McManus responded that he is not convinced that the ultimate conclusion will be forming a new committee. Mr. LaMantia agreed and said they should hold off on the committee.

## **NEW BUSINESS**

### **A. Human Services Agreement between the Town and Barnstable County – *discussion and possible vote***

The Board discussed including "Project in from the Cold" for potential human services funding in the future. Mr. McManus said he would discuss it with Jan Barton, the Barnstable Councilor who is involved with this project. Mr. McManus moved to approve the agreement. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

### **B. Public Hearing v. Public Meeting – *discussion and possible vote***

Mr. Merriam outlined the revised draft policy (see attached). Mr. McManus was concerned about putting the burden on the committees to hold hearings, which would require recording testimony in the minutes and that was not the intent. Mr. Hart pointed out that the draft policy states that the Board can adopt, reject or amend the changes at a public meeting but amending would require a public hearing. Mr. McManus commented that he didn't grasp the language regarding making changes to State regulations as only the State can make changes to their regulations. He noted that by adopting the Harbor Management Plan they have placed the Board of Selectmen as amending authority. Mr. LaMantia suggested dropping the paragraph about State regulations with regard to Mr. Hart's comment, and stated that if the Board wants to make amendments then it would require a public hearing. He stated that the Harbor Management Plan gives authority to the Harbormaster. Mr. Rendon stressed that the statute is clear that the Board has no option to give power to another body and it is inefficient. Chairwoman Cebula questioned if a public hearing is needed for Harbor Management Plan changes. Mr. McManus stated that he would probably be satisfied with the Waterways Committee holding the hearing but the changes that were presented had not gone to a hearing. Mr. LaMantia said that hearings should be with the committees. Mr. McManus said it should be one way or the other but amendments by the Board of Selectmen would have to go to a public hearing. Mr. Ballantine stated that the paragraph pertaining to State regulations should read "proposed changes related to State regulations." Mr. Rendon stated that the first line of the first paragraph should also read "not otherwise governed by General Law." Mr. McManus said it should read "for adoption or change in local rules, regulations and fees where there is clear statutory authority from State law or regulations." It was agreed that the Board would bring forward all changes to Mr. Merriam and this would be brought back next week.

C. Regional negotiations for solid waste contract – *discussion and possible vote*

Mr. McManus moved that we stay affiliated with this group (see attached). Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

## **SELECTMEN'S REPORT**

A. Review of draft Town Meeting articles  
# 43 - Departmental Revolving Funds Authorization

Mr. Smith said the Golf Department's fund should include pro-shop sales and license. Mr. Ballantine noted that the article should include an explanation of why we are changing from 53D to 53E1/2. The Board discussed the article which included annual authorization of the revolving funds for Golf (\$150K), Council on Aging (\$55K), Cemetery (\$50K), Community Center (\$20K), and Recreation (\$70K). Chairwoman Cebula noted that some of the departments exceeded the spending limits and that this should have been caught. Mr. McManus suggested increasing the spending limits on these accounts. After discussion, Chairwoman Cebula requested that Mr. Merriam email the department heads for these 5 revolving accounts and ask them if they would like a different spending limit and they can make their decision based on what they think is going to happen next year in their programs.

Mr. Hughes departed the meeting at 9:32 p.m.

#### # 44 - Golf Capital Improvement Fund

Mr. Smith requested increasing the amount in the article to \$30,000. Mr. McManus said the articles were to be in final form in January. Mr. Merriam said the dollar amount should be left blank until the bids are in.

#### # 45 - Expand Use of the Waterways Capital Improvement Receipts Reserve Fund

#### # 46 - Expand Golf Capital Improvement Receipts Reserve Fund

Mr. Merriam said the purpose of these articles is to expand the scope of the funds. Chairwoman Cebula said it clarifies that principal and interest are included in the uses of these receipts reserve funds.

### **TOWN ADMINISTRATOR'S REPORT**

Mr. Merriam delivered the following report to the Board:

#### Allen Harbor dredging update

As of 2/5, Burnham Associates has removed 47 scows for an estimated 28,200c.y. Ted is projecting 3 more scows for cuts 7/8 at the Marina, then 13 more scows for cuts 4/5 which run parallel with the channel. The County Dredge completed their pumping on 2/2 and will remove their equipment by 2/5. Robert Our has completed 75% of AHYC dock replacement. DEP visited the site on 2/1 and found everything in order. AH temperature is 33 degrees. Video of the harbor will be performed again on 2/6. No flounder found to date. I've asked Don Munroe to work on bulkhead and drainage design. We will attempt to schedule town dock replacement after bulkheads installed in early May. We will ask County Dredge to return in early June to remove sand from the channel and renourish. Treasurer Mary McIsaac plans to submit a 2.9m BAAN for your approval on 2/19, with plans to bond in late June. Attached is a spreadsheet in which I've reduced the Burnham volume from 40,000c.y. to a new estimate of 37,800c.y. based on 63 scow loads.

#### Cape Cod Solid Waste

As you know, the Cape's contracts with Semass mostly expire on 12/31/14. We've worked collaboratively through the CCC for a renewal contract. Since Semass is basing their proposal on cumulative tonnages, we need to tally which communities are committed to stay with regional negotiations. Attached is Covanta (Semass' latest proposal. As a group, we wish to offer a counter proposal, but need a BOS vote to stay in the Group.

#### Historic District

In researching the 1970 approved plan, it excluded the Town owned right of ways. Therefore, the ADA crosswalks will not require Historic Commission approval.

(Bob Cafarelli's research)

I was unaware that crosswalks needed Historic Commission approval. After I received Elaine's email requesting detailed plans, including possible brick replacement, for a Historic Commission public hearing, I looked at the Historic District map outside my office to determine the extent of the district. I noticed this map designates the lots only, and not the road right of ways. I brought

this to Dave's attention, and he emailed Chris Skelly, Director of Local Government Programs, Massachusetts Historic Commission. Chris's opinion is:

"Based on the official LHD map passed at town meeting, is the sidewalk within the boundary of the LHD? If it is, then a project in the right of way would be reviewable. However, if your bylaw excludes structures at grade level (as many bylaws do), then there wouldn't be any review of a sidewalk. So, it really comes down to wording of your bylaw and the boundary line of the official map. Chris."

The Historic District was created by Article 78 of the March 9, 1970 Town Meeting. (Article was approved 253 to 1) "There is hereby established an Historic District under the provisions of The Historic District Acts, General Laws, Chapter 40C, entitled, "Proposed Historic District of the Town of Harwich, dated November, 1969, scale 1"=100', Chester F. Langtry, Town Engineer," said plan being on record with the Town Clerk."...

The plan referred to in the Article clearly shows the district as the property parcels, and not the road right of ways running through the properties.

Properties on Parallel Street were added to the district in 1972, and the current Harwich Code (Section 131-2) specifies that the current district:

"is shown on a plan titled "Town of Harwich Existing and Proposed Addition to the Historic District", dated November, 1972, scale 1 inch equals 100 feet, Martin E. Moran, Town Engineer, a copy of which is on file at the Town Clerk's office."

This plan too shows the district as the property parcels only, and not the road right of ways running through the properties.

The answer to Chris Skelly's question "Based on the official LHD map passed at town meeting, is the sidewalk within the boundary of the LHD?" is "No", if the boundary is defined as the shaded area of the map. Judging from the official Town Meeting approved plans and the opinion from the State, one can assume that anything within the road right of ways are not within the jurisdiction of the Historic Commission (unless there is a ruling somewhere that roadways abutting historic designated properties are within the jurisdiction of the Historic Commission.)

One source of confusion may be that Attachment 7 of the Zoning By Laws shows a map displaying the entire area, including roadways, as the Historic District. This does not reflect the official approved maps and should be changed.

My interpretation of the law and State opinion is that since the By-Law does not exclude review of sidewalks, then sidewalk review is within the jurisdiction of the Historic Commission. However, this review is limited to the areas designated as being in the historic district by the official maps. Unless there is a ruling somewhere that states roadways abutting historic designated properties are within the jurisdiction of the Historic Commission, the proposed crosswalks and sidewalk ramps are inside the road right of ways, and are not subject to Historic Commission review. Obviously, the Commission may have a different opinion. If the Commission would like to extend their jurisdiction to roadway improvements, which may be a

good idea if the Town anticipates future street scape improvements, they may want to revise the official map to include the roadways, and obtain a two thirds town meeting approval.

Jim, let me know how you wish me to proceed in this matter. I did not create detailed plans and profiles, as I assume the Highway Department has done many ADA crosswalks before, and did not need detailed plans. Also attached are sidewalk ramp excerpts from 28 CFR Part 36: ADA Standards for Accessible Design. As long as Highway complies with this as close as practicable, we should be in compliance.

Robert Cafarelli, P.E.

#### Golf Revolving Account -53D

In May, 2008, Town Meeting approved a new Golf Revolving Account for the pro shop and golf lessons. The motions required BOS approval of all expenditures. This has not occurred but was recently discovered. Effective immediately, the Director of Golf will batch his orders for your approval, which we'll place under Consent. The ATM warrant calls for a new 53E& ½ to be created and rescinding the 53D account. We will draft the 53E&1/2 requiring the Golf Director and Golf Committee's approval to expedite the purchasing, especially special orders not in stock.

#### Muddy Creek construction match (increasing TM article request by \$100k)

I have placed two calls to Brad Chace but have not spoken with him about fisheries resources as they might enhance our chances for the NMFS grant. I understand we are under a deadline (at least in Harwich) for including additional money in the FY14 budget for grant match beyond the \$187,500 per town that we planned for the Coastal Wetlands grant. My request is that we plan for an additional \$100,000 of match per town for the NMFS grant. This would give us a "downpayment" of \$200,000 toward the \$1 million match we would need if successful with a \$1million request. However, upon gathering further information we may not pursue the NMFS grant, and the funds would not be needed for that purpose.

I don't know if this scenario is possible, but it is my suggestion based on available information.  
Carole

#### LED Streetlights

CLC installed approximately 10 LED streetlights at the corner of Main and Banks Streets as a trial within this past week. Please check it out. Initial feedback has been positive.

#### Potential displays

The USS Cape Cod AD 43 has been sent to a Texas salvage yard to be scrapped. TSGT Dave Eastman, a Harwich resident, has contacted me about the possibility of saving some of the items from the ship for display in Cape Cod towns. Some of the items are bronze plaques from the ship, anchors, bells and alike. There would be a cost to purchase the items from the salvage yard which could be paid for by town historic committees or funding from the your community preservation committees. I will bring this up next Thursday at our meeting to see if there is any interest.

Bob

### Thankful Chase 2

Thanks for your email. You are right in stating that the 107,357.33 must be accounted for. Attached below is an email from DOR, providing a link to a UMAS manual, showing what is to be done in terms of account if tax title property is transferred to the Town for other public use. If, after the transfer, the Town retains ownership of the property, or the Selectmen sell the property for less than the taxes outstanding, there is a mechanism to account for the "loss" or shortfall in free cash.

To sum up, if the property continues to be held as tax title property, the Collector's objective is to sell it for all outstanding taxes and charges. However, the Town is not required (but may choose) to repay itself back if property is transferred from the Collector (for tax title purposes) to the Board of Selectmen (or other board for whatever purpose). If the Selectmen later decide to sell the property, they can sell it for whatever consideration they want, but all proceeds must first be applied to outstanding taxes. In all events, the tax title account must be dealt with, one way or the other. Please let me know if you have any questions.

Shirin Everett, Esq.

### Kopelman and Paige update re: medical marijuana

As significant questions concerning implementation of the medical marijuana law continue to be raised, the Department of Public Health is seeking public input on various issues under the law. Attached find an eUpdate outlining the details of the Department's latest efforts at public outreach with respect to the draft regulations.

### Compost

Reading this article and issue town has in getting rid of finished compost made me think the town should develop a program to spread/ topdress all of their recreation fields and town lawns with a thin layer of compost every year. This will provide nutrients and water holding capacity which in turn will reduce fertilizer requirements.....consistent with recommendations in the CWMP.

Dave Young

Screened compost can be an excellent soil amendment which adds valuable nutrients to fields. However, it also introduces tons of weeds, which would then escalate costs associated with weed control. On a personal note, I used to use compost to top dress my lawn, but have since stopped due to the weed issue. I do however use a lot of compost in my garden.

Link

### Controlling TH room temperatures (last Monday, the heat was set to go off at 8pm which has been extended)

Dan,

It appears that the problem occurs when we try to access the HVAC system interface with IE9. We are still able to access the system from older systems with Windows XP and IE8, but systems with Windows 7 and IE9 fail. They are able to see the logon screen and then supply their logon credentials, but it then presents an all white screen and stops responding.

Does the system support IE9?



Thanks. Foster.

Special Senate Election from K&P

Last week the Governor issued precepts for the holding of a special state primary and election to fill the vacant U.S. Senate seat. In light of the timing of these state election events on April 30 and June 25, respectively, emergency legislation was enacted authorizing municipalities to reschedule certain local elections to coincide with the date of the special state primary or election. Read on for more information...

**ADJOURNMENT**

Mr. McManus moved to adjourn at 10:03 p.m. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel  
Recording Secretary



**From the Office of  
James R. Merriam  
Town Administrator**

# Memo

TO: Board of Selectmen

FROM: James R. Merriam, Town Administrator *JRM*

RE: Utility Pole Hearing – Lothrop Avenue

DATE: February 14, 2013

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Application was made by Nstar Electric for permission to install approximately 68 feet of underground conduit and cable on Lothrop Avenue to provide service to Holy Trinity Church.

A public meeting was held on Thursday, February 14, 2013 at 10:00 A.M. in the Town Hall Library for the purpose of hearing testimony from abutters or departments. Attached is a copy of the hearing minutes and related documents. I recommend approval of this petition.

**MINUTES**  
**Utility Hearing – Lothrop Avenue**  
**Town Hall Library**  
**Thursday, February 14, 2013**  
**10:00 A.M.**

Present: James R. Merriam, Town Administrator; Ann Steidel, Administrative Secretary; Karen Corriveau, Right-of-Way Manager for Nstar Electric; Leonard Kalbach, Abutter.

Mr. Merriam called the hearing to order at 10:03 A.M. and read the Public Hearing Notice into record (see attached). Ms. Corriveau explained that the purpose of installing the underground cable was to provide a new underground feed for Holy Trinity Church. Mr. Merriam stated that Reverend Healy of Holy Trinity Church submitted a letter requesting the Town's support of this project. Mr. Kalbach said he is concerned that the manhole is in the street and Ms. Corriveau stated that the manhole is right off the pole and not in the street.

Mr. Merriam closed the hearing at 10:07 a.m.

Submitted by:  
Ann Steidel  
Administrative Secretary

**TOWN OF HARWICH**  
**NOTICE OF PUBLIC HEARING**  
*February 14, 2013*

Pursuant to M.G.L. Ch. 166, § 22, the Town Administrator will hold a Public Hearing at **10:00 AM on Thursday, February 14, 2013** in the Library at Harwich Town Hall, 732 Main Street, Harwich, MA in reference to the following matter:

**A petition by NSTAR ELECTRIC COMPANY requesting permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way:**

**Lothrop Avenue, Harwich**  
**To install approximately 68' of conduit and cable.**

All abutters and other interested persons are invited to attend. For further information, please call the Town Administrator's Office at (508) 430-7513 or stop by Town Hall, 732 Main Street, Harwich where the information is on file. Information is also available on the Town website.

James R. Merriam  
Town Administrator

Cape Cod Chronicle  
January 31, 2013

TOWN

HARWICH

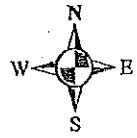
DATE

AUGUST 28, 2012

PLAN NO.

103658 - W/O # 1897524

Plan to accompany petition of  
N-STAR ELECTRIC COMPANY  
TO INSTALL APPROXIMATELY 68' OF UNDERGROUND CABLE &  
CONDUIT UNDER THE TOWN ROAD FOR # 240 MAIN STREET



236 MAIN STREET  
Map 11 - Parcel M5

0 = Capt. J. Williams  
Condo Tr - Parcel M5-0

1 = Smithson  
Parcel - M5-1

2 = Kelley  
Parcel - M5-2

3 = Copithorne  
Parcel - M5-3

4 = Mirkin  
Parcel - M5-4

240 & 246 MAIN STREET  
MAP 12 - PARCEL B3

ROMAN CATHOLIC BISHOP  
OF FALL RIVER

15 LOTHROP RD  
Map 12 - Parcel A 3  
GARDNER

91/28

91/H28A

68'

91/H28B

252 MAIN STREET  
Map 12 - Parcel B 1  
KALBACH

MAIN STREET (aka ROUTE 28)

255 MAIN STREET  
Map 12 - Parcel P3  
PETERSON

237 MAIN STREET  
Map 12 - Parcel N1-1  
LEBARGE

245 MAIN STREET  
Map 12 - Parcel P1 A  
ROMAN CATHOLIC BISHOP  
OF FALL RIVER

**KEY:**

Existing pole



New Hand Hole



Cable &amp; conduit

0 50 100 200 Feet

1.75" = 200'

ASSESSORS MAPS 11 &amp; 12

ALL PARCEL LINES ARE APPROXIMATE



484 Willow St. W. Yarmouth, MA 02673  
Phone 508-957-4522  
FAX 508-957-4508

January 15, 2013

Town of Harwich  
Board of Selectmen  
732 Main Street  
Harwich, MA 02645

Dear Board:

Herewith petition for permission to install approx. 68' of underground cable and conduit under Lothrop Ave., Harwich.

This petition requires a hearing and is necessary to provide a new underground feed for Holy Trinity Church.

Would your Board kindly act on this petition at its regular meeting?

If you have any questions please call me at 508-957-4522.

Sincerely,

A handwritten signature in cursive script that reads "Karen Corriveau".

Karen Corriveau  
Right of Way Agent  
NSTAR ELECTRIC



Enc.

**PETITION FOR  
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

Barnstable, Massachusetts

January 15, 2013

To the Board of Selectmen for the Town of Harwich, Massachusetts.

**NSTAR ELECTRIC COMPANY**

request permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways:

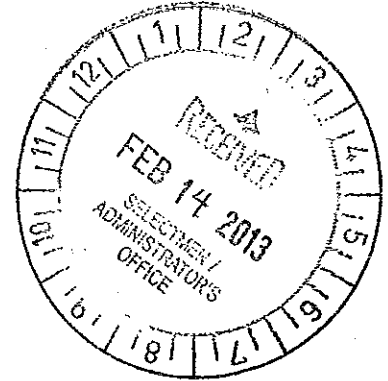
Lothrop Ave., Harwich

To install 68' of conduit and cable.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to install and maintain underground cables, conduits, and manholes, together with such sustaining and protecting fixtures as it may find necessary, said underground cables, conduits, and manholes to be installed in accordance with the plan files herewith marked Plan No. 103658 Dated August 28, 2012.

NSTAR ELECTRIC COMPANY  
By *Karen Connors*  
Right of Way Agent

Holy Trinity Parish  
Post Office Box 428  
West Harwich, Massachusetts 02671  
Telephone 508-432-4000



February 13, 2013

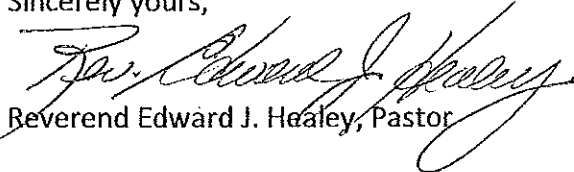
Mr. James Merriam, Administrator  
Town of Harwich  
732 Main Street  
Harwich Center, Massachusetts 02645

Dear Mr. Merriam,

I write in regard to the Public Hearing scheduled for Thursday evening, February 14, 2013. Under consideration is a request from NSTAR to do the necessary road work to install conduits and cables under Lothrop Avenue. This work is required in order to upgrade the electrical service to Holy Trinity Church and will enable us to install air-conditioning in advance of the summer season. Therefore, I hope that we as a parish can count on your advocacy and support in seeing that NSTAR's request is granted as it is a matter that is of great importance to us and to the comfort of our members and our many summer visitors.

With appreciation for kind consideration of this request, I remain,

Sincerely yours,

  
Reverend Edward J. Healey, Pastor



**OFFICE OF THE TOWN ADMINISTRATOR**

**JAMES R. MERRIAM**, *Town Administrator*

PHONE (508) 430-7513

FAX (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645



# MEMO

TO: Board of Selectmen

FROM: James R. Merriam, Town Administrator *JRM*

RE: Recommendation – Utility Hearing February 20, 2013

DATE: February 20, 2013

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On February 20, 2013, a Utility Hearing was held per the request of Verizon New England and NStar Electric. The request was to install an intermediate pole for an Nstar transformer on Queen Anne Road. There were no abutters in attendance and there were no objections to the work being done. I recommend that the Board approve the petition so that they can begin work as soon as possible.

JRM/as

**MINUTES**  
**Utility Hearing - Queen Anne Road**  
**Intermediate Pole for Transformer**  
**Town Hall Library**  
**February 20, 2013**  
**11:00 A.M.**

Those present included: Barry Maffini – USC Inc. (contractor for Verizon); James Merriam, Town Administrator; Paul Sweetser, Town Surveyor; Ann Steidel, Administrative Secretary

Mr. Merriam, Town Administrator opened the hearing at 11:02 a.m. and read the Hearing notice.

Mr. Sweetser provided a Commonwealth Electric plan on which he indicated the location of the proposed pole for the Nstar transformer. Mr. Merriam questioned if one of the two existing poles could be used. Mr. Maffini responded that although he is not privy to all the information from the electric company, he suspects that existing pole #13 has a set of cutouts and they can't keep the cutouts and put the transformer on the same pole. He added that pole #12 is right under the high lines and they can't do much there.

With no abutters present and no objections, Mr. Merriam closed the hearing at 11:09 a.m. He noted that he would be recommending approval of the petition.

Submitted by,

Ann Steidel  
Administrative Secretary

**TOWN OF HARWICH**  
**NOTICE OF PUBLIC HEARING**  
*February 20, 2013*

Pursuant to M.G.L. Ch. 166, § 22, the Town Administrator will hold a Public Hearing at **11:00 AM on Wednesday, February 20, 2013** in the Harwich Town Hall Library, 732 Main Street, Harwich, MA in reference to the following matter:

A petition by VERIZON NEW ENGLAND INC., and NSTAR ELECTRIC COMPANY requesting permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in under, along and across the following public way or ways:

**QUEEN ANNE ROAD**

**PROPOSED:     ONE (1) NEW POLE – 67-12 ½ TO PROVIDE  
INTERMEDIATE POLE FOR AN NSTAR  
TRANSFORMER**

All abutters and other interested persons are invited to attend. For further information, please call the Town Administrator's Office at (508) 430-7513 or stop by Town Hall, 732 Main Street, Harwich where the information is on file.

James R. Merriam  
Town Administrator

Cape Cod Chronicle  
January 31, 2013

# PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

January 15, 2013

To the Board of Selectmen

in **HARWICH**, Massachusetts

VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY request permission to locate poles, wires, cables and fixtures including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

## One (1) New Pole

**This petition proposes to place new - Pole 67-12 ½ on Queen Ann Road.**

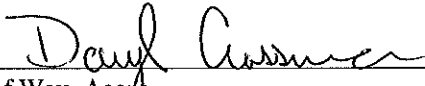
**This petition is necessary in order to place a new intermediate pole for an NSTAR transformer.**

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-VZ N.E. Inc. No. **2012C-30** Dated **12/18/12**.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.


Your petitioners agree that space shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.

VERIZON NEW ENGLAND INC.

By   
Rights of Way- Agent

Dated this 15 day of JAN, 2013.

NSTAR ELECTRIC COMPANY

By   
Manager - Rights of Way

Dated this 16 day of Jan., 2013.

TO ACCOMPANY PETITION OF  
VERIZON NEW ENGLAND INC.  
AND NSTAR ELECTRIC COMPANY

Verizon Plan No. 2012C-30 MUNICIPALITY HARWICH

Dec 18, 2012

PAGE 1 OF 1

EOR: NEW INTERMEDIATE POLE # 67-12½

EWO # 6ABSPZ

REASON: POLE REQUESTED BY NSTAR FOR NEW TRANSFORMER

Parcel ID

57-H1-0-R

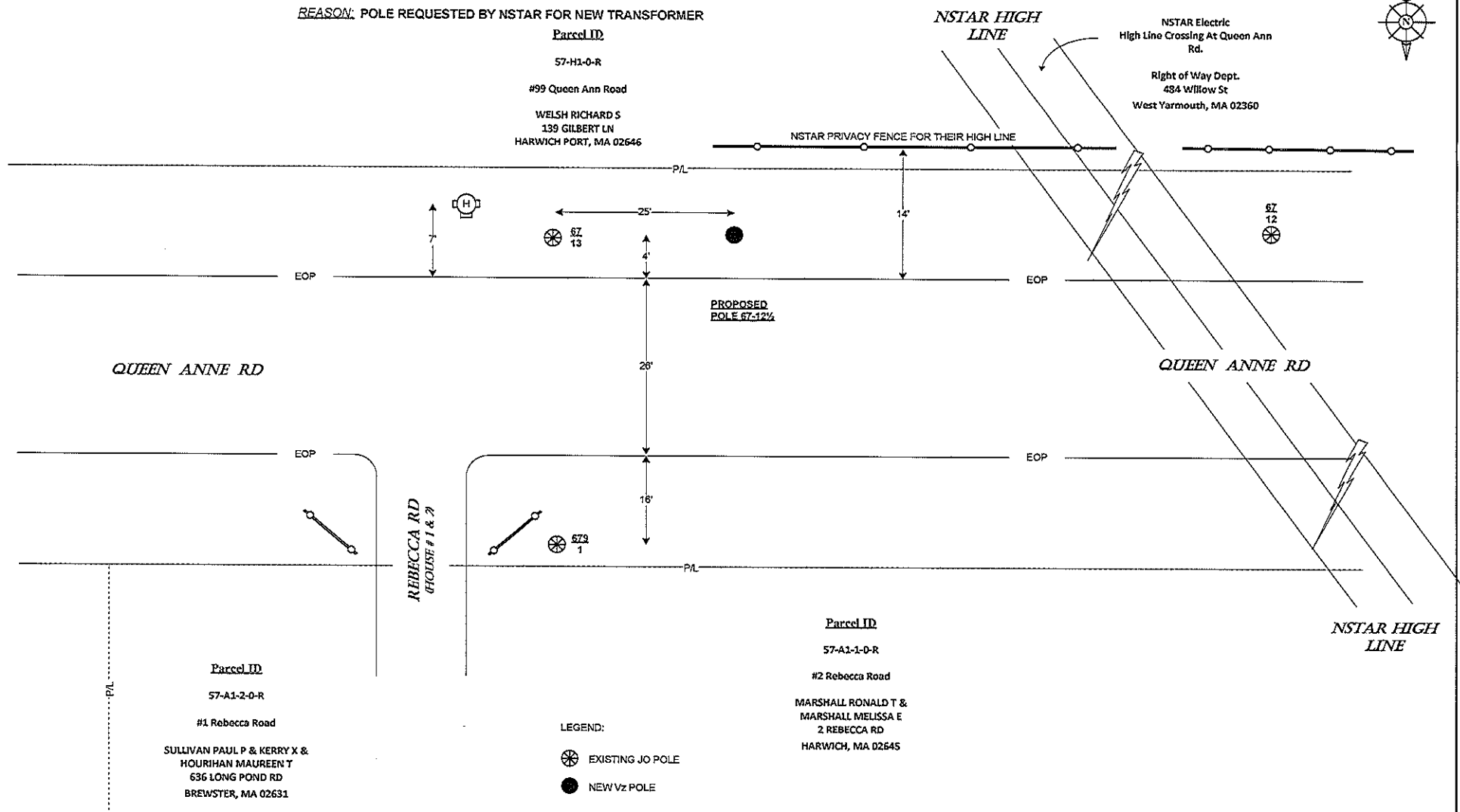
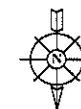
#99 Queen Ann Road

WELSH RICHARD S  
139 GILBERT LN  
HARWICH PORT, MA 02646

Parcel ID

NSTAR Electric  
High Line Crossing At Queen Ann  
Rd.

Right of Way Dept.  
434 Willow St  
West Yarmouth, MA 02360



Feb 19, 2013.

To Whom it may concern,

Please be advised that  
effective today Feb 19, 2013 I am  
resigning from the Community Preservation  
Committee and the Middle School  
Repurpose Committee. Thanks you  
for the opportunity to serve the  
Harwich community.

Respectfully yours,  
Robin D Williams



COOPERATIVE AGREEMENT  
BETWEEN  
BARNSTABLE COUNTY  
AND  
TOWN OF HARWICH

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between the County of Barnstable, hereinafter called the "County," and the Town of HARWICH, hereinafter called the "Town."

WHEREAS, Barnstable County received financial assistance in the form of a capital equipment grant from the Commonwealth, through DEM and Waterways to implement a regional maintenance and improvement dredging program, including the purchase and acquisition of a dredge and associated capital equipment; and

WHEREAS, the expenditure of local funds for dredging for maintenance or improvement of the waterways of the Commonwealth is authorized under Chapter 33 of the Acts of 1991; and

WHEREAS, it has been determined that the implementation of a regional dredging program, as a pilot project to ascertain the cost effectiveness of a publicly operated dredging program, is in the best interest of the towns in Barnstable County and the Commonwealth; and

WHEREAS, the Town has participated in the development and establishment of the regional dredge program through the Dredge Advisory Committee, and has identified its dredging needs through the Barnstable County Dredge Management Plan; and

WHEREAS, the Town wishes to have the County undertake the dredging projects covered by this agreement.

ARTICLE I.            STATEMENT OF WORK

NOW THEREFORE, in consideration of the above premises and in the interest of the mutual advantage in attainment of common objectives, the parties hereto agree as follows:

BARNSTABLE COUNTY AGREES:

1. To do and perform all dredge related work in accordance with the specifications, drawings, and plans (Attachment I) for Allen Harbor Basin up to a maximum contract amount of \$88,000.00, or not to exceed 8,000 cubic yards of material. Final and complete specifications, plans and drawings shall be provided to the County by the Town in a timely manner.

2. To observe, comply with, and be subject to all terms, conditions, requirements, and limitations of the specifications, plans, and drawings identified in Attachment I as applicable to dredging and rough placement of materials.
3. To provide a hydraulic dredge and all related equipment to conduct maintenance dredging for the Town, according to and guided by the specifications, plans, drawings as provided.
4. To pump dredge materials and provide rough beach placement of said materials at a rate of \$11.00 per cubic yard for booster work. This price includes before and after dredge surveys *to be performed by the County*.
5. To comply with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage injury or loss *or on dredging or handling of dredge materials*.
6. To the extent permitted by law, to indemnify and hold harmless any party sustaining damage or loss resulting from the negligence of the County and its employees with respect to the County's performance of its obligations under this Agreement. Nothing in the previous sentence shall be construed as a waiver of the limitations on the Town's liability under the Massachusetts Tort Claims Act or under other provisions of this agreement.
7. *Immediately notify the Town and cease operations whenever the dredging operations exceed the specifications, drawings and plans or whenever situations or conditions are encountered outside the scope of the specifications, drawings, and plans.*
8. *Without the prior approval of the Town, the dredge will operate between the hours of 7:00 A.M. and 7:00 P.M.*

THE TOWN OF HARWICH AGREES:

1. To obtain all required federal, state, and local permits and approvals to conduct the dredge project.
2. To furnish all specifications, drawings, and plans required to perform the dredge project at the execution of this document. Said documents will be incorporated by reference as Attachment I.
3. To conduct required inspections and testing consistent with federal, state, and local permits and approvals.
4. To inspect the County's on-site dredging work in a timely manner.



5. To obligate funds to conduct the dredging work specified in Attachment I.
6. To indemnify and hold harmless any party sustaining damage or loss resulting from the negligence of the Town with respect to the Town's performance of its obligations under this Agreement. Nothing in the previous sentence shall be construed as a waiver of the limitations on the Town's liability under the Massachusetts Tort Claims Act or under other provisions of this agreement.

**BOTH BARNSTABLE COUNTY AND THE TOWN OF HARWICH AGREE:**

That nothing herein shall be construed as obligating either Barnstable County or the Town of Harwich to expend funds or to be obligated to spend funds beyond the scope of this contract.

This AGREEMENT may only be modified in the form of amendments in writing by mutual agreement by both parties. Request for modification will be forwarded to one party by the other party by written notice.

ARTICLE II.            TERM OF AGREEMENT

This AGREEMENT shall be effective when signed by all parties and shall remain in effect until the dredging identified in Attachment I is completed to the mutual satisfaction of all parties.

ARTICLE III.            PAYMENT TO COUNTY:

The cost of the project shall be based on a per cubic yard basis, and calculated on the total cubic yards of material moved, *using standard engineering practices*, except as specified in Article VIII. The cost per cubic yard is \$11.00 for booster work. The Town shall be billed, and the County shall be paid in four equal installments as follows:

Mobilization costs for project;

50% movement/placement of dredge materials;

100% movement/placement of dredge materials;

Demobilization costs for the project.

The Town shall submit payment within 30 days of date of invoice to the County. Failure to pay said invoice within 30 days will result in the assessment of a late fee in the amount of 1% per month (12% annually) on the unpaid balance remaining after the 30th day. Said late fee will be assessed daily 0.033%. Failure to pay invoice within 90 days may result in legal action. The Town shall be responsible for all legal costs incurred by the County in collection of unpaid debts.

#### ARTICLE IV.            WEATHER CONDITIONS

In the event of temporary suspension of work due to inclement weather conditions, the County shall cease work with no adverse consequences to the County. The decision to cease work shall be made by the County in consultation with the Town.

#### ARTICLE V.            CHANGES IN WORK

No changes in the work covered by this Agreement shall be made without having prior written approval of both the Town and County. Costs for additional cubic yardage shall be determined utilizing the costs identified in Article III.

#### ARTICLE VI.           COUNTY INSURANCE

The County shall maintain the following insurance coverage while conducting the dredge project:

1.     Compensation insurance. The County shall maintain during the life of this Agreement Workmen's Compensation Insurance as required by applicable state law.
2.     Protection and Indemnity insurance.
3.     General liability and excess liability insurance.
4.     Pollution insurance.
5.     Contingent watercraft liability insurance.

#### ARTICLE VII.         INDEMNIFICATION

To the extent permitted by law, Barnstable County agrees to defend, indemnify, defend and hold harmless the Town of Harwich from any claims, demands, suits or judgments by third parties which may arise out of the negligent activities of Barnstable County or its employees while performing its obligations under this Agreement. Nothing in the previous sentence shall be construed as a waiver of the limitations on the County's liability under the Massachusetts Tort Claims Act or under other provisions of this Agreement.

To the extent permitted by law, the Town of Harwich agrees to defend, indemnify, defend and hold harmless Barnstable County from any claims, demands, suits or

judgments by third parties which may arise out of the negligent activities of the Town of Harwich or its employees while performing its obligations under this Agreement. Nothing in the previous sentence shall be construed as a waiver of the limitations on the Town's liability under the Massachusetts Tort Claims Act or under other provisions of this Agreement.

#### ARTICLE VIII        TERMINATION

Either party may terminate this Agreement by providing ten (10) days written notice to the other. The Town shall pay the County all costs incurred by the County to the date of termination, including staff time, review of documents and any other costs associated with the project up to said termination.

IN WITNESS WHEREOF, the TOWN and the COUNTY execute this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

BARNSTABLE COUNTY COMMISSIONERS:

\_\_\_\_\_  
Sheila Lyons

\_\_\_\_\_  
Mary Pat Flynn

\_\_\_\_\_  
William Doherty

\_\_\_\_\_  
date

TOWN:

\_\_\_\_\_  
date

COOPERATIVE AGREEMENT  
BETWEEN  
BARNSTABLE COUNTY  
AND  
TOWN OF HARWICH

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between the County of Barnstable, hereinafter called the "County," and the Town of HARWICH, hereinafter called the "Town."

WHEREAS, Barnstable County received financial assistance in the form of a capital equipment grant from the Commonwealth, through DEM and Waterways to implement a regional maintenance and improvement dredging program, including the purchase and acquisition of a dredge and associated capital equipment; and

WHEREAS, the expenditure of local funds for dredging for maintenance or improvement of the waterways of the Commonwealth is authorized under Chapter 33 of the Acts of 1991; and

WHEREAS, it has been determined that the implementation of a regional dredging program, as a pilot project to ascertain the cost effectiveness of a publicly operated dredging program, is in the best interest of the towns in Barnstable County and the Commonwealth; and

WHEREAS, the Town has participated in the development and establishment of the regional dredge program through the Dredge Advisory Committee, and has identified its dredging needs through the Barnstable County Dredge Management Plan; and

WHEREAS, the Town wishes to have the County undertake the dredging projects covered by this agreement.

ARTICLE I.                    STATEMENT OF WORK

NOW THEREFORE, in consideration of the above premises and in the interest of the mutual advantage in attainment of common objectives, the parties hereto agree as follows:

BARNSTABLE COUNTY AGREES:

1. To do and perform all dredge related work in accordance with the specifications, drawings, and plans (Attachment I) for Herring River, up to a maximum contract amount of \$74,800.00, or not to exceed 6,800 cubic yards of material. Final and complete specifications, plans and drawings shall be provided to the County by the Town in a timely manner.

2. To observe, comply with, and be subject to all terms, conditions, requirements, and limitations of the specifications, plans, and drawings identified in Attachment I as applicable to dredging and rough placement of materials.
3. To provide a hydraulic dredge and all related equipment to conduct maintenance dredging for the Town, according to and guided by the specifications, plans, drawings as provided.
4. To pump dredge materials and provide rough beach placement of approximately 6,800 yards of materials at a rate of \$11.00 per cubic yard for booster work. This price includes before and after dredge surveys *to be performed by the County*.
5. To comply with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage injury or loss *or on dredging or handling of dredge materials*.
6. To indemnify and hold harmless any party sustaining damage or loss resulting from the negligence of the County.
7. *Immediately notify the Town and cease operations whenever the dredging operations exceed the specifications, drawings and plans or whenever situations or conditions are encountered outside the scope of the specifications, drawings, and plans.*
8. *Without the prior approval of the Town, the dredge will operate between the hours of 7:00 A.M. and 7:00 P.M.*

THE TOWN OF HARWICH AGREES:

1. To obtain all required federal, state, and local permits and approvals to conduct the dredge project.
2. To furnish all specifications, drawings, and plans required to perform the dredge project at the execution of this document. Said documents will be incorporated by reference as Attachment I.
3. To conduct required inspections and testing consistent with federal, state, and local permits and approvals.
4. To inspect the County's on-site dredging work in a timely manner.
5. To obligate funds to conduct the dredging work specified in Attachment I.

6. To indemnify and hold harmless any party sustaining damage or loss resulting from the negligence of the County.

**BOTH BARNSTABLE COUNTY AND THE TOWN OF HARWICH AGREE:**

That nothing herein shall be construed as obligating either Barnstable County or the Town of Harwich to expend funds or to be obligated to spend funds beyond the scope of this contract.

This AGREEMENT may only be modified in the form of amendments in writing by mutual agreement by both parties. Request for modification will be forwarded to one party by the other party by written notice.

ARTICLE II.            TERM OF AGREEMENT

This AGREEMENT shall be effective when signed by all parties and shall remain in effect until the dredging identified in Attachment I is completed to the mutual satisfaction of all parties.

ARTICLE III.            PAYMENT TO COUNTY:

The cost of the project shall be based on a per cubic yard basis, and calculated on the total cubic yards of material moved, *using standard engineering practices*, except as specified in Article VIII. The cost per cubic yard is \$11.00 for booster work. The Town shall be billed, and the County shall be paid in four equal installments as follows:

Mobilization costs for project;

50% movement/placement of dredge materials;

100% movement/placement of dredge materials;

Demobilization costs for the project.

The Town shall submit payment within 30 days of date of invoice to the County. Failure to pay said invoice within 30 days will result in the assessment of a late fee in the amount of 1% per month (12% annually) on the unpaid balance remaining after the 30th day. Said late fee will be assessed daily 0.033%. Failure to pay invoice within 90 days may result in legal action. The Town shall be responsible for all legal costs incurred by the County in collection of unpaid debts.

#### ARTICLE IV.            WEATHER CONDITIONS

In the event of temporary suspension of work due to inclement weather conditions, the County shall cease work with no adverse consequences to the County. The decision to cease work shall be made by the County in consultation with the Town.

#### ARTICLE V.            CHANGES IN WORK

No changes in the work covered by this Agreement shall be made without having prior written approval of both the Town and County. Costs for additional cubic yardage shall be determined utilizing the costs identified in Article III.

#### ARTICLE VI.            COUNTY INSURANCE

The County shall maintain the following insurance coverage while conducting the dredge project:

1.     Compensation insurance. The County shall maintain during the life of this Agreement Workmen's Compensation Insurance as required by applicable state law.
2.     Protection and Indemnity insurance.
3.     General liability and excess liability insurance.
4.     Pollution insurance.
5.     Contingent watercraft liability insurance.

#### ARTICLE VII.           INDEMNIFICATION

The County agrees to hold the Town harmless for any and all damage done by the dredge, its crew or associated enterprises on account of the operation of the dredge during the pendency of this Agreement.

#### ARTICLE VIII        TERMINATION

Either party may terminate this Agreement by providing ten (10) days written notice to the other. The Town shall pay the County all costs incurred by the County to the date of termination, including staff time, review of documents and any other costs associated with the project up to said termination.

IN WITNESS WHEREOF, the TOWN and the COUNTY execute this Agreement this  
\_\_\_\_\_ day of \_\_\_\_\_, 2013.

BARNSTABLE COUNTY COMMISSIONERS:

\_\_\_\_\_  
Sheila Lyons

\_\_\_\_\_  
Mary Pat Flynn

\_\_\_\_\_  
William Doherty

\_\_\_\_\_  
date

TOWN:

\_\_\_\_\_  
date



## Ann Steidel

---

**From:** James Merriam [jmerriam@town.harwich.ma.us]  
**Sent:** Wednesday, February 20, 2013 12:08 PM  
**To:** Ann Steidel  
**Cc:** 'burnham associates2'  
**Subject:** FW: Harwich Dredge

Ann, please add as BOS agenda item for 2/25. Extra work order -approve.

Craig, I discussed this with Board last night but did not seek a vote. As this is outside the approved template, I'll ask the Board to approve next Monday. I have not heard from Mike at CLE re: new survey date. Jim

---

**From:** burnham associates2 [mailto:burnhamassociates2@verizon.net]  
**Sent:** Wednesday, February 20, 2013 9:20 AM  
**To:** jmerriam@town.harwich.ma.us  
**Subject:** Harwich Dredge

Jim:

This confirms your instructions, on behalf of the Town, to us per your discussion with Ted Augustine, Nick Mucci and our phone conversation of February 19th: You are directing us to dredge an additional amount of payable yardage at West side of Cut 8 and West side of cut 5, adjacent to the current dredge template. This may result in additional payable yardage, pending post dredge survey, above what was originally budgeted for by the Town. The Town has nonetheless agreed to pay for this additional amount, which will amount to \$70,800 extra @ 600 cy per measured scow load, (2) scow loads. Because of the urgency of this request from the Town (coming as it does at the conclusion of the project as the permitting window comes to a close), this authorization is being handled via email. Please indicate via reply email whether or not I have understood your instructions. If this is correct, we can proceed with this work.

Regards,

Craig Burnham, President  
Burnham Associates, Inc.  
14 Franklin St., Salem, MA 01970  
Tel: (978) 745-1788  
Fax: (978) 741-1984  
[burnhamassociates2@verizon.net](mailto:burnhamassociates2@verizon.net)

# **Harwich Disability Rights Committee**

## **Scent Free Policy**

### **Purpose**

To attempt to establish Harwich Disability Rights Committee meetings free of airborne irritants.

### **Background**

Multiple Chemical Sensitivity is a growing major health problem. Several population survey findings indicate that while MCS appears to afflict 4% to 6% of the population, 15% to 30% of the general population perceive themselves as "especially" or "unusually" sensitive to common everyday chemicals.

The most problematic substances are perfume, cologne, aftershaves, essential oils, fragranced gels/hairsprays, laundry detergent, and fabric softener. Other fragranced products such as deodorants, shampoos, hair-care products, and lotions can cause problems for some people. Certain fragrances linger for several days or longer. The chemicals used in personal care products are also a serious environmental issue, impacting our air, water and landfills. We can each help create a safer environment every day through regular use of unscented products. We are not suggesting that people stop using items that are medically necessary.

MCS Referral & Resources, Inc defines multiple chemical sensitivity as "a chronic condition marked by heightened sensitivity to multiple different chemicals and other irritants at or below previously tolerated levels of exposure. Sensitivity to odors is often accompanied by food and drug intolerances, photosensitivity to sunlight and other sensory abnormalities, such as hypersensitivity to touch, heat and/or cold, and loud noises and impaired balance, memory and concentration." Some people also report increased sensitivity to electrical appliances, computers and televisions. MCS may be caused by an acute exposure or repeated low-level exposures to various environmental chemicals or agents. While some reactions resemble symptoms commonly perceived as resulting from an allergy, it is important to understand that reactions to chemicals are serious and can include neurotoxic effects which can seriously impair functioning. Except for the MCS victims themselves, few people realize that reactions to environmental triggers may become so debilitating that those affected must make drastic lifestyle changes in order to survive.

Reactions can include symptoms such as headache, fatigue, burning of the eyes, nose and throat, voice loss, respiratory or breathing difficulties, dizziness, nausea, gastrointestinal problems, musculoskeletal pain and weakness, sleep disorders, seizure disorders, memory loss, concentration problems and cognitive dysfunction, etc. As you can tell, these symptoms can affect many organ systems and can be mild, moderate or severe. Symptoms can be immediate or delayed, transitory or chronic. The frequency and severity of these symptoms are made worse by subsequent exposures at even very low doses to a wider range of chemicals and other irritants

from a great variety of sources, e.g., air pollutants, food additives, fuels, building materials, scented products, cleaning agents, etc.

The best treatment for chemical sensitivity is avoidance of the offending substances.

### **Policy**

The Harwich Disability Rights Committee will attempt to conduct its lawfully posted meetings free of scents and fragrances that cause problems for persons who are chemically sensitive.

### **Protocol**

The meeting notice will include the message “The Disability Rights Committee attempts to maintain a scent-free environment that is safe and comfortable for all. We request that you refrain from wearing perfume, cologne, and other scented products or chemicals.”

Adopted:

**B. Scent-Free Policy for the Disability Rights Committee – *second reading***

Mr. Erickson outlined the changes he made based on input from the Board last week and noted that he sent more documents to the Board today. Mr. Erickson suggested that the third reading of this policy be held until the Disability Rights Committee has had a chance to meet on December 11<sup>th</sup> and discuss the changes. He noted other changes he made as well under "Protocol" including language that it is the responsibility of the Chair to mitigate scent prior to the meeting. Mr. Hughes stressed that anyone with a chemical sensitivity should make the Chair aware and it should be noted in the room. He commented that he doesn't think we are going to be the scent police and it has to be something reasonable. Chairwoman Cebula also commented that she struggles with the Chair controlling scent and questioned how she would go about that. Mr. Ballantine said he is comfortable with requesting on the agenda that people refrain from wearing scents. Mr. LaMantia noted that this has to go back to the Disability Rights Committee so the Board should hold further comments at this point. The Board agreed to bring this item back.

**NEW BUSINESS**

- A. Recommendation by the DPW Director to award contract for Road Salt to American Rock Salt Co. for the period on one year in the amount of 53.35/ton – *discussion and possible vote*

Mr. Hughes moved to award the contract as recommended. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

- B. Bay View residents Gift Account for funds for expert witnesses regarding Wychmere Jetty – *discussion and possible vote to establish gift account*

Chairwoman Cebula stated that our attorney has advised us that we should not create this gift account at this time. The Board took no action.

- C. Request by Golf Committee to authorize a gift account specifically for use or display by the Cranberry Valley Golf Course – *discussion and possible vote to establish gift account*

Mr. Smith, Golf Committee Chairman, stated that in response to the Board's concerns over the issue of control of the gift account they are recommending that the committee itself would have the last say with regard to disposition of funds and their agents would be the Golf Superintendent and Maintenance Supervisor who would act as conduits for those decisions. Chairwoman Cebula reminded Mr. Smith that all gifts will have to be accepted by the Board of Selectmen. Mr. McManus moved to establish a gift account. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

- D. Golf Course Fees for 2013 Season – *discussion and possible vote to confirm*

### FUND NEW FIRE ENGINE

ARTICLE 12 To see if the town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase, equip one new fire pumper, and to further authorize trade-in or sale of one 1992 Emergency One pumper, and to authorize the Board of Selectmen to take all actions necessary to carry out the project. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. Ch. 59 §21C the amount required to pay for the capital outlay expenditure authorized by this vote, and to act fully thereon. By request of the Fire Chief. Estimated cost \$425,000.00

### FUND AMBULANCE COMPUTERS

ARTICLE 13 To see if the town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to purchase two (2) mobile lap top computers used for patient documentation and information sharing with the hospital and billing services and to act fully thereon. By request of the Fire Chief. Estimated cost: \$10,000.00

### FUND POLICE COMPUTER REPLACEMENT

ARTICLE 27 To see if the town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to replace six (6) mobile data terminals (computers) and mounting hardware in the patrol vehicles utilized by the Harwich Police Department and to authorize the Harwich Police Department to dispose of six older mobile data terminals (computers), and to act fully thereon. By request of the Police Chief. Estimated cost: \$36,000

### FUND GARAGE DOOR REPLACEMENT AT PUBLIC SAFETY FACILITY

ARTICLE 28 To see if the town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to replace five (5) failing garage doors in the out/storage building located to the rear of the Harwich Public Safety Facility, and to act fully thereon. By request of the Police Chief and Fire Chief. Estimated cost: \$9,100

*Explanation: The current doors are in poor condition, are not insulated or weather sealed, and unable to be locked or secured, causing massive heat loss, additional energy consumption, security lapse, and rodent issues. This area is utilized to house and store valuable equipment of both the Police and Fire departments including the emergency mobile communications vehicle, police motorcycle, police/fire bicycles, vehicles being secured for evidence collection, large pieces of found property, etc. The base quote is \$8,305 with a 10% factor added for unknown issues relating to removal and installation for a total cost of \$9,100.*

Oneliners ATM May 6, 2013															
BOS VOTE	FINCOM VOTE	ART#	Article Title	Petitioner	Request	TA Recom.	BOS Recom.	Tax Levy	Free Cash	CPC	Water Ent.	Capital Excl.	Debt Exclusion	Local Receipts	Other
		1	Town Officers and Committees	Customary				\$ 38,867,355	\$ 1,453,985	\$ 1,581,270	\$ 5,503,516	\$ 922,500	\$ 500,000	\$ 9,202,820	\$ 2,367,273
		2	Report of Town Officers and Committee	Customary											
		3	Elected Officials Salaries	Customary											
			Moderator		300	300									
			Town Clerk		69,655	69,655									
			Selectmen (5)		7,500	7,500									
			Water Commissioners (3)		1,500	1,500									
		4	Town Budget	BOS	29,147,190	28,538,959		16,165,024	-	704,970	509,872			9,202,820	1,956,273
		5	Monomoy Regional School Dist.	School Board	20,220,872	20,220,872		20,220,872							
		6	CC Regional Technical School	CCRTHS	1,421,910	1,421,910		1,421,910							
		7	Water Operating Budget	Water Comm	2,955,764						2,955,764				
		8	Fund Union Agreements	BOS											
		9	Fund Non-Union Compensation Plan	BOS											
		10	Fund Contract Employee's Compensation Schedule	BOS											
		11	Capital Plan Adoption	BOS											
		12	Fund New Fire Engine	Fire Chief	425,000	425,000						425,000			
		13	Fund Ambulance Computers	Fire Chief	10,000	10,000			10,000						
		14	Fund Highway Paving & Sidewalks	Highway Dir.	500,000	500,000									
		15	Lease or Purchase and Equip Vehicles 1 New Loader & 1 New Dump Truck	Highway Dir.	305,000	305,000									
		16	Fund Purchase of New Recreation Passenger Van	Rec & Youth Director	28,000				305,000						
		17	Beach Parking Lot Paving	Rec & Youth	19,200	19,200			19,200						
		18	Long Pond Beach Restroom	Rec & Youth Comm.	125,000	125,000			125,000						
		19	Allen Harbor Bulkhead Repair and Parking Lot Drains	Harbormaster	250,000	250,000			250,000						
		20	Add to Dredging Reserve Fund to Dredge Various Entrance Channels	Harbormaster	100,000	100,000									
		21	Fund Completion of the Comprehensive Wastewater Management Plan	WQMTF	210,000	210,000			210,000						
		22	Muddy Creek Culvert Construction	BOS	187,500	187,500						187,500			
		23	Community Center Lower Level - Phase II	BOS	310,000	310,000						310,000			
		24	Fund Multi-Mission Patrol Boat for Harbor & Fire Operations	Harbormaster	175,000	175,000			175,000						
		25	Greensand Water Treatment Facility	Water Comm/Supt.	1,960,000	1,960,000					1,960,000				
		26	Purchase Vehicle for Water Dept.	Water Comm/Supt.	77,880	77,880					77,880				
		27	Fund Police Computer Replacement	Police Chief	36,000	36,000			36,000						
		28	Fund Garage Door Replacement at Public Safety Facility	Police & Fire Chiefs	9,100										
		29	Fund Library Technology	Library Trustees	29,000	29,000			29,000						
		30	Install Venting & A/C in Library Basement	Library Trustees	25,000										
		31	Fund Library Building Maintenance Projects	Library Trustees	75,000										
		32	Fund Library Phase II Restoration & Preservation - Historic Bank Bldg	Library Trustees	38,000										
		33	Fund Historic Restoration & Preservation of Albrow House	Historical/Historic Dist.	60,000										
		34	Promote Town of Harwich	Petition	35,000	21,000			21,000						
		35	Chase and Harwich Port Libraries	Petition	20,000	20,000			20,000						
		36	Fund Reconstruction of Skinequit Road through Private Road Betterment	Petition	172,000										
		37	Rescind vote on Health Insurance for Elected Officials	Petition											172,000

Include in Art 4 Town Budget

State Aid.....\$ 581,063  
SBA..... 993,195  
Overlay Surplus.. 100,000  
Cable Fund..... 215,000  
Betterments..... 53,015  
FEMA..... 14,000  
  
TOTAL.....\$ 1,956,273

Waterway Mgt.  
Fund #1225 100,000

Debt funded by  
Betterment

Include in Art 4 Town Budget

State Aid.....\$ 581,063  
 SBA..... 993,195  
 Overlay Surplus.. 100,000  
 Cable Fund..... 215,000  
 Betterments..... 53,015  
 FEMA..... 14,000  
**TOTAL.....\$ 1,956,273**

Waterway Mgt.  
 Fund #1225

Debt funded by  
 Betterment

## Oneliners ATM May 6, 2013

BOS VOTE	FINCOM VOYE	ART#	Article Title	Petitioner	Request	TA Recom.	BOS Recom.	Tax levy	Free Cash	CPC	Water Ent.	Capital Excl.	Debt Exclusion	Local Receipts	Other	ART #
		38	Home Rule Charter Amendments - Chapter 9, Financial Provisions Section 2, Financial Provisions Section 3	BOS				\$ 38,867,355	\$ 1,453,985	\$ 1,581,270	\$ 5,503,516	\$ 922,500	\$ 500,000	\$ 9,202,820	\$ 2,367,273	38
		39	Amend Town Bylaw Ch. 271 Sec. 1A (submission of articles)	BOS												39
		40	Long Term Solid Waste Disposal Contracts	BOS												40
		41	Departmental Revolving Funds Authorization	BOS												41
		42	Golf Capital Improvement Fund	Golf Comm & Dir./Fincomm/BOS	30,000											42
		43	Expand Waterways Capital Improvement Fund	WWC/Harborn aster											30,000	43
		44	Expand Golf Capital Improvements Receipts Reserve Fund	Golf Comm												44
		45	Funding for Town Capital Stabilization Fund	Sel. McManus	100,000											45
		46	Create and Fund Trust Fund for Post Employment Benefits	BOS												46
		47	Transfer Care and Custody of the Albion House from the Council on Aging to the Board of Selectmen	COA/BOS												47
		48	Appropriate Fund for Certain Land Taking	BOS												48
		49	Transfer Land in North Harwich for Affordable Housing Development	HHC/HHA	109,000											49
		50	Sale of Land - 172/178 Queen Anne Rd.	BOS												50
		51	Pleasant Bay Resource Management Plan Update	BOS												51
		52	Medical Marijuana Moratorium	BOS												52
		53	Reserve for Future Appropriation Amounts from FY13 Community Preservation Fund Estimated Annual Revenues	CPC												53
		54	Affordable Housing Development Project	CPC/HECH/HHA/HHC	455,000	455,000				455,000						54
		55	Affordable Housing Buy Down Program	CPC/HHC/HH A	75,000	75,000				75,000						55
		56	Catalog and Conserve Brooks Library/Robert G. Davis Collection	CPC/Historical Society	40,000	40,000				40,000						56
		57	Restoration, Preservation & Digitalization of Harwich Cemetery Records	CPC/Cemetery	11,000	11,000				11,000						57
		58	Restoration of Floors at Historic Chase Library	CPC/Chase Library	5,300	5,300				5,300						58
		59	Restroom Facilities at Multi Purpose Fields behind Community Center	CPC/R&Y	65,000	65,000				65,000						59
		60	Fund Purchase of Land for Open Space Purposes	CPC/REOS	225,000	225,000				225,000						60
		61	Compensating Balance Agreement	Customary												61
		62	Liability Tidal/Non-Tidal Rivers	Customary												62
		63	Herring Fisheries	Customary												63
			<b>Total ATM May 2013</b>		<b>60,121,671</b>	<b>55,897,576</b>		<b>37,807,806</b>	<b>1,200,200</b>	<b>1,581,270</b>	<b>5,503,516</b>	<b>922,500</b>	<b>500,000</b>	<b>9,202,820</b>	<b>2,367,273</b>	
			<b>Balances</b>					<b>1,059,549</b>	<b>253,785</b>							

Funded By Golf #1545 Capital Improvements

Did the Board approve the funding source and encumber the funds in the Affordable housing Fund #1750 \$109,000 ?

Fund 1750 Afford.

## Onliners ATM May 6, 2013

BOS VOTE	ENCOM VOTE	ART#	Petitioner	Request	TA Recom.	BOS Recom.	Tax levy	Free Cash	CPC	Water Ent.	Capital Excl.	Debt Exclusion	Local Receipts	Other	ART#
			Article Title				\$ 38,867,355	\$ 1,453,985	\$ 1,581,270	\$ 5,503,516	\$ 922,500	\$ 500,000	\$ 9,202,820	\$ 2,367,273	



## Anita Doucette

**From:** Colette Williams [cwilliams@town.brewster.ma.us]  
**Sent:** Friday, February 08, 2013 9:49 AM  
**To:** 'Dawn Rickman'; 'Hibbert, Jane'; 'Terri Bunce'; 'Anita Doucette'; 'Ann Quirk'; 'Barry Johnson'; 'Catherine F. Stover'; 'Cynthia May'; 'Deb F. Dami'; 'Debbie Ratcliff'; 'Doug Johnstone'; 'Jennifer Kristy'; 'Julie Smith'; 'Kelly Darling'; 'Linda Hutchenrider'; 'Marion Mudge'; 'Mary Ann Silva'; 'Michael Palmer'; 'Tara Whiting'; 'Taylor White'; townclerk@eastham-ma.gov; 'Wanda Williams (wwilliams@edgartown-ma.us)'  
**Subject:** Pilgrim Ballot Question

Would anyone send me their petitioned ballot question, if they received one, concerning the Pilgrim Nuclear Power Plant? I received a petition and have to go before the Board of Selectmen Monday night, but the petition is not in the form of a question more a statement. Michelle T. said that it has to be reformatted into a question. So I am hoping to give the woman some ideas on re-wording. Below is the petition, I am trying to change the last paragraph to "shall" the voters of Brewster request Governor Deval Patrick to call up..... But it seems too long and confusing.

Thanks and stay safe out there... Hopefully we will get to go home early ☺.

Colette

### QUESTION 1 Non-Binding Public Opinion Advisory Question

Whereas, Massachusetts Emergency Management Agency (MEMA) Director Kurt Schwartz has acknowledged that Cape residents and visitors are "in harm's way" in the event of a radiological accident at the Pilgrim Nuclear Power Station in Plymouth;

Whereas, MEMA has determined that Cape residents and visitors will not be evacuated but plans to relocate Cape citizens after exposure to dangerous radioactive materials released in an accident:

Whereas, citizens of the Town of Brewster find this State response to Pilgrim's threat to our health and safety unacceptable and in violation of the public trust;

Therefore, be it resolved that we the people of Brewster respectfully request Governor Deval Patrick to call upon the Nuclear Regulatory Commission to uphold their mandate to shut Entergy's Pilgrim Nuclear Power Station in Plymouth because the public safety, particularly Cape and Islands residents and visitors, cannot be assured.

**Petition for a Nonbinding Public Opinion Advisory Question for the Harwich Spring 2013 Ballot**

Whereas, Massachusetts Emergency Management Agency (MEMA) Director Kurt Schwartz has acknowledged that Cape residents and visitors are "in harm's way" in the event of a radiological accident at the Pilgrim Nuclear Power Station in Plymouth;

Whereas, MEMA has determined that Cape residents and visitors will not be evacuated but plans to relocate Cape citizens after exposure to dangerous radioactive materials released in an accident;

Whereas, citizens of the Town of Harwich find this State response to Pilgrim's threat to our health and safety unacceptable and in violation of the public trust;

Therefore, be it resolved that we the people of Harwich respectfully request Governor Deval Patrick to call upon the Nuclear Regulatory Commission to uphold their mandate to shut Entergy's Pilgrim Nuclear Power Station in Plymouth because the public safety, particularly Cape and Islands residents and visitors, cannot be assured.

The petition will be sent to:

President Barack Obama  
Governor Deval Patrick  
Executive Office of Public Safety  
Nuclear Regulatory Commission  
Federal Emergency Management Agency  
Massachusetts Emergency Management Agency  
Barnstable County Commissioners  
Senator John Kerry  
Senator Elizabeth Warren  
Congressman Bill Keating

Congressman Edward Markey

Senator Therese Murray

Senator Daniel Wolf

Rep. Sarah Peake

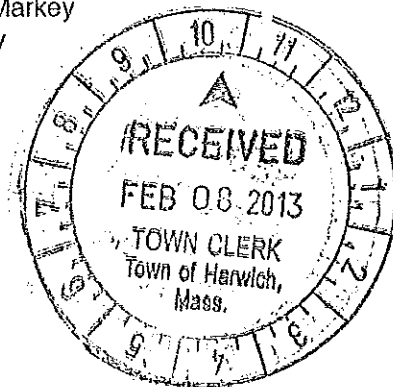
Rep. David Viera

Rep. Randy Hunt

Rep. Cleon Turner

Rep. Brian Manna

Rep. Timothy Madden



Name (print)	Signature	Address
✓ Diane Turco	<i>[Signature]</i>	157 Long Road
✓ Thomas R Turco	<i>[Signature]</i>	157 Long Rd
✓ DAVID AGNEW	<i>[Signature]</i>	18 MARTHAS LANE
✓ MARY AGNEW	<i>[Signature]</i>	18 Marthas Lane
✓ Janis McGRORY	<i>[Signature]</i>	39 Oak ST
✓ Edward McGrory	<i>[Signature]</i>	39 Oak ST
✓ DAN CORRIGAN	<i>[Signature]</i>	244 Pleasant Lake Ave.
✓ Amy CORRIGAN	<i>[Signature]</i>	244 Pleasant Lake Ave
✓ Pamela C. Purdy	<i>[Signature]</i>	30 Bank St.
✓ DAVIS A. Purdy	<i>[Signature]</i>	30 BANK
✓ JOHN J BANGERT	<i>[Signature]</i>	5 STAGE COACH RD
✓ Gail M. Bangert	<i>[Signature]</i>	5 Stage Coach Road

# Petition for a Nonbinding Public Opinion Advisory Question for the Harwich Spring 2013 Ballot

Whereas, Massachusetts Emergency Management Agency (MEMA) Director Kurt Schwartz has acknowledged that Cape residents and visitors are "in harm's way" in the event of a radiological accident at the Pilgrim Nuclear Power Station in Plymouth;

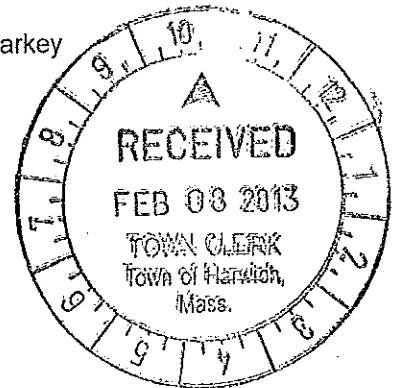
Whereas, MEMA has determined that Cape residents and visitors will not be evacuated but plans to relocate Cape citizens after exposure to dangerous radioactive materials released in an accident;

Whereas, citizens of the Town of Harwich find this State response to Pilgrim's threat to our health and safety unacceptable and in violation of the public trust;

Therefore, be it resolved that we the people of Harwich respectfully request Governor Deval Patrick to call upon the Nuclear Regulatory Commission to uphold their mandate to shut Entergy's Pilgrim Nuclear Power Station in Plymouth because the public safety, particularly Cape and Islands residents and visitors, cannot be assured.

The petition will be sent to:  
 President Barack Obama  
 Governor Deval Patrick  
 Executive Office of Public Safety  
 Nuclear Regulatory Commission  
 Federal Emergency Management Agency  
 Massachusetts Emergency Management Agency  
 Barnstable County Commissioners  
 Senator John Kerry  
 Senator Elizabeth Warren  
 Representative William Keating

Representative Edward Markey  
 Senator Therese Murray  
 Senator Daniel Wolf  
 Rep. Sarah Peake  
 Rep. David Viera  
 Rep. Randy Hunt  
 Rep. Cleon Turner  
 Rep. Brian Mannal  
 Rep. Timothy Madden



Name (print)	Signature	Address
✓ Sarah Ford Marchio	<i>Sarah Ford Marchio</i>	207 Chatham Rd., S. Harwich 02661
✓ Jeffrey Ford	<i>Jeffrey Ford</i>	300 Main Street, Harwich, MA 02645
<del>Judith A Ford</del>	<del>Judith A Ford</del>	<del>237 South Street Harwich, MA 02645</del>
✓ Marcy Ford	<i>Marcy Ford</i>	75 Bay Road, Harwich, MA 02645
✓ Jason Ford	<i>Jason Ford</i>	75 Bay Rd. E. Harwich, MA 02645
✓ Donna Tavano	<i>Donna Tavano</i>	349 Gr Western Rd
✓ Frank J. Tavano	<i>Frank J. Tavano</i>	349 Great Western Rd. 02645
✓ Janet M. McIlwain	<i>Janet M. McIlwain</i>	245 South St 02645
✓ Michael D. Ford	<i>Michael D. Ford</i>	287 South St. Harwich 02645
✓ Florence Edman	<i>FLORENCE EDMAN</i>	84 NOR'EAST DR HARWICH MA 02645
✓ Holly Tavano	<i>Holly Tavano</i>	1120 Greene Anne Road 02645
✓ Barbara Anne Foley	<i>Barbara Anne Foley</i>	39 Whip-o-will Rt 124 02645

# Petition for a Nonbinding Public Opinion Advisory Question for the Harwich Spring 2013 Ballot

Whereas, Massachusetts Emergency Management Agency (MEMA) Director Kurt Schwartz has acknowledged that Cape residents and visitors are "in harm's way" in the event of a radiological accident at the Pilgrim Nuclear Power Station in Plymouth;

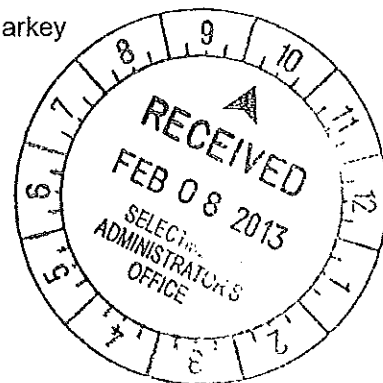
Whereas, MEMA has determined that Cape residents and visitors will not be evacuated but plans to relocate Cape citizens after exposure to dangerous radioactive materials released in an accident;

Whereas, citizens of the Town of Harwich find this State response to Pilgrim's threat to our health and safety unacceptable and in violation of the public trust;

Therefore, be it resolved that we the people of Harwich respectfully request Governor Deval Patrick to call upon the Nuclear Regulatory Commission to uphold their mandate to shut Entergy's Pilgrim Nuclear Power Station in Plymouth because the public safety, particularly Cape and Islands residents and visitors, cannot be assured.

The petition will be sent to:  
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Senator Elizabeth Warren  
Congressman William Keating

Congressman Edward Markey  
Senator Therese Murray  
Senator Daniel Wolf  
Rep. Sarah Peake  
Rep. David Viera  
Rep. Randy Hunt  
Rep. Cleon Turner  
Rep. Brian Mannel  
Rep. Timothy Madden

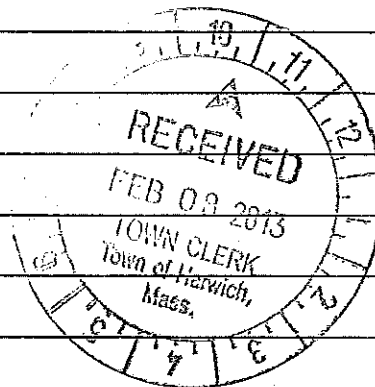


Name (print)

Signature

Address

✓ Elaine Dickinson	Elaine Dickinson	56 Hillcrest Dr, Harwich 02645
✓ Arthur Dickinson	Arthur Dickinson	56 Hillcrest Drive, Harwich 02645
✓ Joseph Ioule	Joseph Ioule	90 NEEL RD A.P. 02646



*Annex to  
Town Clerk*

To: Board of Selectmen  
From: James R. Merriam  
Town Administrator

Re: Report for week ending February 22, 2013

Allen Harbor update

Attached is a letter from the Division of Marine Fisheries authorizing flounder sled sampling through February 28<sup>th</sup>.

E-mail confirmation of additional work

This confirms your instructions, on behalf of the Town, to us per your discussion with Ted Augustine, Nick Mucci and our phone conversation of February 19th: You are directing us to dredge an additional amount of payable yardage at West side of Cut 8 and West side of cut 5, adjacent to the current dredge template. This may result in additional payable yardage, pending post dredge survey, above what was originally budgeted for by the Town. The Town has nonetheless agreed to pay for this additional amount, which will amount to \$70,800 extra @ 600 cy per measured scow load, (2) scow loads. Because of the urgency of this request from the Town (coming as it does at the conclusion of the project as the permitting window comes to a close), this authorization is being handled via email. Please indicate via reply email whether or not I have understood your instructions. If this is correct, we can proceed with this work.

Craig Burnham, President  
Burnham Associates, Inc.

Demolition Delay legal opinion

You requested an opinion regarding the proposed "Agreement to Construct Historic Replica of 271 Main Street, Harwich, MA" (the "Agreement"), a copy of which is attached above.

In my opinion, the Agreement is generally proper as to form, provided that two changes are made as follows:

First, I recommend that paragraph four be revised to delete the phrase "submits an application for a Building Permit to construct" and that the phrase "submits applications to demolish the existing structure show on the attached plan and designated with an arrow and for a building permit to construct."

Second, I recommend that care be taken in the plans to very specifically designate which structure is the structure that is to be demolished and replicated as that is not the case with the above plans.

Third, I recommend that the findings of fact set forth below be made regarding the property, if they have not been made already.

1. The subject property located at XXX (the "Property").

2. The Property is/is not in the Historic District.
3. The Property has a structure (the "Structure") located on it that is/is not open to view from a public street, public way, public park or public body of water, as required for the Commission to exercise its jurisdiction under G. L. c.40C, §5.
4. The Structure is/is not the subject of a Notice of Intent to Demolish under GBL §131-8.
5. The Structure is/is not historically significant.
6. The work proposed for the Structure would/would not destroy or substantially diminish the Structure's historic value under GBL §131-11.
7. A demolition of XXXX (i.e., insert a time period of up to one year) would/would not be appropriate under GBL §131-11.
8. The owner offered an alternative to the Commission to the demolition of the Structure by offering to demolish the Structure, but to replace it with a historic replica as shown in a plan titled XXX and dated XXXX (the "Plan").
9. The alternative to the demolition of the Structure so as to demolish it but replace it with a historic replica as set forth in the Plan was found to be acceptable/unacceptable under GBL §131-12 because:

[Insert reasons and any conditions here, including, if the Agreement and Plan are accepted, the following:

A separate written agreement has been reached (the "Agreement") and is attached hereto as an Exhibit together with a copy of the Plan. No work in connection with the Structure shall be done except in accordance with the Agreement and the Plan.]

Ilana M. Quirk, Esq.  
Kopelman and Paige, P.C.

#### DLTA application filed-regional permitting

The County was unsuccessful in getting the Year 2 CIC grant for implementation of regional permitting. As a result, Ed Senteio is now looking for other funding sources to get Year 2 done, including implementation for Provincetown and Harwich. As you can see below, he is suggesting use of DLTA funding from the Cape Cod Commission. I agree. We can provide up to \$20,000 from Foster's FY13 technology budget for matching funds. That money is budgeted for licenses, but we will not need to buy our 1st licenses until FY14.

Ed Senteio is preparing a draft DLTA funding application (it was actually due yesterday but we are being given a few extra days to get it in). I would like to review the application with you on Tuesday.

#### Additional Community Center revenue

In the May 16, 2000 Annual Town Election, under Ballot Question 1, voters approved \$585,672 in additional taxes to fund various positions, including \$120,026 for the Community Center

Director and 2.5 custodians. Thus, in calculating the Community Center revenues and expenses, \$120,026 in taxes approved as a permanent override times 2.5% per year (\$161,388 for FY 13) must be included.

#### FinCom updates

To catch up those who could not make the meeting, the following decisions were taken:

1. We have changed our regular monthly meeting from the third Wednesday to the third Thursday of the month, 6 pm in the small hearing room in town building, beginning with the March meeting.
2. Some members requested the following petitioners to attend a meeting with us (which I will schedule sometime in March): Skinequit Road (Joe Seidel); and Rescind health insurance benefit elimination (John Bangart)
3. Fincom Liaisons to various committees and departments should contact them prior to any fincom meeting with them to help them prepare a brief summary of what they plan to discuss with us (as John Rendon did at our Saturday meeting)
4. It was noted that the Water Department article for painting the Lothrop water tower was in the COC seven year plan for 2017, not 2014. This problem needs to be fixed.

Please call me or email should you have any questions.

Skip

#### Cape Cod Commission

With the resignation of Bob Bradley as representative to the CCC, there is a vacancy to fill. It is very important to fill this position now that the CWMP has been filed with the CCC, which starts the review.

#### Solar project update

The stat's System Assurance vendor has just posed some questions to us about the projects. We are in the process of responding. After the questions are addressed, we will need to pay the system assurance reservation fee (\$43K for all projects). Once we complete the process, next step is ACE confirms it has all permits in place and financing. Will update as we go along.

Maggie

#### Monomoy Regional School Budget

Attached is a Preliminary FY 14 Budget with a Harwich total operating budget, transportation, capital and debt assessment of \$20,758,046, or \$537,256 higher than the TA January 7<sup>th</sup> submittal.

#### Cape Tech Budget

School Business Manager Erin Orcutt has provided us with the FY 14 budget, revenues and assessments. Harwich's assessment is \$1,421,910, a 22.5% increase with an increase of enrollments from 74 to 85. Overall assessments increased by 3.24% and overall operating and capital budget increased by 2.79%.

MONOMOY REGIONAL SCHOOL DISTRICT  
FY 14 DRAFT ASSESSMENT

WITH PRELIMINARY FY 14 Numbers

	DRAFT	DRAFT	DRAFT	DRAFT
Level Service				
				CURRENT FY 13 Budget
	\$32,391,217			\$31,054,592
Revenues				
Chapter 70	\$3,082,875		Increase	
Regional Bonus Aid	\$55,170			\$1,336,625
Charter School	\$284,129			
Medicaid	\$90,000			
Interest	\$4,000			
Misc Revenues	<u>\$7,500</u>			
	\$3,523,674			
Operating Less Revenues, Debt and Transportation	\$27,940,877			
Required Minimum Contribution	Harwich	Chatham		
	\$10,669,715	\$3,863,834		\$14,533,549
Excess Costs Needed to Support District Budget				\$13,407,328
	Harwich 73%	Chatham 27%		
	\$9,787,349	\$3,619,979		\$13,407,328
TOTAL OPERATING ASSESSMENT PER MEMBER	\$20,457,064	\$7,483,813		\$27,940,877
Transportation	Harwich 72%	Chatham 28%		\$693,608
Less State Transportation Aid				<u>\$340,317</u>
Transportation Assessment per member	\$254,370	\$98,921		\$353,291
	Harwich 20%	Chatham 80%		
DEBT/Capital	\$46,612	\$186,446		\$233,058
TOTAL ASSESSMENT	Harwich	Chatham		
	\$20,758,046	\$7,769,180		\$28,527,226
Current	<u>\$19,679,681</u>	<u>\$8,119,685</u>		<u>\$27,799,366</u>
	Increase			\$727,860
	\$1,078,365	-\$350,505		
Available Increase (2.75% request)	\$541,109	\$223,291		\$764,400
Over/Under Request From Town	\$537,256	-\$573,796		-\$36,540
	5.48%	-4.32%		2.62%

DRAFT

DRAFT

1/28/2013



MONOMOY REGIONAL SCHOOL  
OPERATIONS  
FOUNDATION ENROLLMENT  
3 YEAR ROLLING AVERAGE

DESE PUBLISHED  
FOUNDATION ENROLLMENT

	FY 10	Percent	FY 11	Percent	FY 12	Percent	FY 13	Percent
CHATHAM	555	28%	548	28%	528	27%	507	27%
HARWICH	<u>1430</u>	<u>72%</u>	<u>1406</u>	<u>72%</u>	<u>1405</u>	<u>73%</u>	<u>1391</u>	<u>73%</u>
	1985	100%	1954	100%	1933	100%	1898	100%

Three Year Rolling Average

	FY 13**		FY 14*	
CHATHAM	1631	28%	1583	27%
HARWICH	<u>4241</u>	<u>72%</u>	<u>4202</u>	<u>73%</u>
	5872	100%	5785	100%

\*FY 14 = FY11+FY12+FY13

\*\*FY 13 = FY10+FY11+FY12

DISTRICT ENROLLMENT

MONOMOY REGIONAL SCHOOL  
ASSESSMENT  
TRANSPORTATION  
3 YEAR ROLLING AVERAGE

October 1 Enrollment

	FY 10	Percent	FY 11	Percent	FY 12	Percent	FY 13	Percent
TOTAL DISTRICT ENROLLMENT	522	30%	493	29%	444	28%	411	26%
CHATHAM	<u>1201</u>	<u>70%</u>	<u>1185</u>	<u>71%</u>	<u>1165</u>	<u>72%</u>	<u>1142</u>	<u>74%</u>
HARWICH	1723	100%	1678	100%	1609	100%	1553	100%

Three Year Rolling Average

FY 13**		FY 14*	
1459	29%	1348	28%
<u>3551</u>	<u>71%</u>	<u>3492</u>	<u>72%</u>
5010	100%	4840	100%

\*FY 14 = FY11+FY12+FY13

\*\*FY 13 = FY10+FY11+FY12

MONOMOY REGIONAL SCHOOL  
ASSESSMENT  
DEBT  
3 YEAR ROLLING AVERAGE

October 1 Enrollment  
Harwich Students Attending Chatham  
Grades 5 - 12

Middle/High School Enrollment	FY 10	Percent	FY 11	Percent	FY 12	Percent	FY 13	Percent
CHATHAM	301	85%	290	83%	250	79%	220	79%
HARWICH	<u>52</u>	<u>15%</u>	<u>60</u>	<u>17%</u>	<u>66</u>	<u>21%</u>	<u>60</u>	<u>21%</u>
	353	100%	350	100%	316	100%	280	100%

Three Year Rolling Average

FY 13**	FY 14*
841	760
<u>178</u>	<u>186</u>
1019	946
83%	80%
<u>17%</u>	<u>20%</u>
100%	100%

\*FY 14 = FY11+FY12+FY13

\*\*FY 13 = FY10+FY11+FY12

MONOMOY REGIONAL SCHOOL DISTRICT  
BUDGET COMPARISONS  
FY 13 TO FY 14

	FY 13	FY 14
<b>Budget</b>	\$34,147,510	\$34,355,327
School Choice Offset	\$2,768,642	\$1,625,928
Circuit Breaker Offset	<u>\$324,276</u>	<u>\$338,182</u>
	\$31,054,592	\$32,391,217
 <b>Revenues</b>		
Chapter 70	\$2,384,540	\$3,082,875
Regional Bonus Aid	\$76,240	\$55,170
Charter School	\$284,129	\$284,129
Medicaid	\$170,000	\$90,000
Interest	\$0	\$4,000
Miscellaneous Revenues	<u>\$0</u>	<u>\$7,500</u>
	\$2,914,909	\$3,523,674
 Transportation	\$340,317	\$340,317

**MONOMOY REGIONAL HIGH SCHOOL, HARWICH, MA**

Project No. 02012.01

**GC BID RESULTS**

Opened Tuesday January 29, 2013, 3:00 p.m.

General Contractor

*feel  
truck  
lights*

*1/30/13*

Contractor	Addendum						Contract Price	US	CE	R	Bond	M/M	Alternates			Unit Prices																		Base Bid+ offset for MM + 3 ults	
	1	2	3	4	5	6							7	1	2	3	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		18
CTA Constr Corp 1432 Main Street Waltham, MA 02451	x	x	x	x	x	x	\$48,300,000	x	x		x	\$348,000	\$849,000	\$595,000	\$340,000	\$9.00	\$8.00	\$25.00	\$20.00	\$5	\$5	\$2,600	\$550	\$316	\$420	\$352	\$394	\$394	\$441	\$441	\$788	\$1,203	\$1,203	\$50,432,000	
Agostini Construction 243 Narragansett Park Dr. E. Providence, RI 02916	x	x	x	x	x	x	\$47,490,700	x	x		x	\$348,000	\$820,000	\$620,000	\$348,000	\$7.60	\$6.35	\$16.00	\$25.00	\$1	\$1	\$1,600	\$600	\$300	\$400	\$335	\$376	\$376	\$420	\$420	\$760	\$1,160	\$1,160	\$49,736,700	
J&J Construction Inc. 35 Market St Suite 41 Lowell, MA 01852																																			
Fontaine Bros 510 Cottage St Springfield, MA 01104	x	x	x	x	x	x	\$47,661,000	x	x		x	\$348,000	\$807,000	\$537,000	\$21,000	\$7.60	\$6.60	\$25.00	\$15.00	\$1	\$1	\$5,000	\$1,000	\$330	\$440	\$370	\$410	\$410	\$460	\$460	\$825	\$1,250	\$1,260	\$49,374,000	

CE = Certificate of Eligibility  
US = DCAM Update Statement  
R = Restrictions on Bid  
X = Item Acknowledged or Received  
NCC = No Change in Cost

Mount Vernon Group Architects, Inc.

Monomoy Regional High School  
Building Committee Meeting  
January 30th, 2013



	Approved Project Budget 90% Cost Estimate	Fontaine Brothers Bid - 1.29.2013	Difference
Construction - Base	\$ 52,836,992.00	\$ 48,009,000.00	\$ (4,827,992.00)
Alternates	\$ 1,888,632.00	\$ 1,365,000.00	\$ (523,632.00)
TOTAL	\$ 54,725,624.00	\$ 49,374,000.00	\$ (5,351,624.00)

	FY13 Enrollment	FY14 Enrollment	FY14 Enrollment %	FY13 Minimum (State)	FY14 Minimum (State)	Supplemental (district)	Transportation (district)	Capital (district)	Total Assessments		Change		Per Student Cost FY13	Per Student Cost FY14
<i>Towns</i>				<i>estimate</i>	<i>estimate</i>				FY14	FY13	\$	%		
<b>Barnstable</b>	171	168	26%	\$ 2,253,498	\$ 2,089,239	\$ 468,354	\$ 90,936	\$ 161,835	<b>\$ 2,810,364</b>	<b>\$ 2,657,683</b>	\$ 152,681.00	5.7%	\$ 15,542.01	\$ 16,728.36
<b>Brewster</b>	39	42	6.4%	\$ 574,927	\$ 522,310	\$ 117,089	\$ 22,734	\$ 40,459	<b>\$ 702,591</b>	<b>\$ 667,110</b>	\$ 35,481.00	5.3%	\$ 17,105.38	\$ 16,728.36
<b>Chatham</b>	19	23	3.5%	\$ 269,729	\$ 286,027	\$ 64,120	\$ 12,450	\$ 22,156	<b>\$ 384,752</b>	<b>\$ 314,638</b>	\$ 70,114.00	22.3%	\$ 16,559.89	\$ 16,728.35
<b>Dennis</b>	92	93	14.2%	\$ 1,320,261	\$ 1,156,544	\$ 259,267	\$ 50,339	\$ 89,587	<b>\$ 1,555,738</b>	<b>\$ 1,537,717</b>	\$ 18,021.00	1.2%	\$ 16,714.32	\$ 16,728.37
<b>Eastham</b>	17	14	2.1%	\$ 242,624	\$ 174,103	\$ 39,030	\$ 7,578	\$ 13,486	<b>\$ 234,197</b>	<b>\$ 282,806</b>	\$ (48,609.00)	-17.2%	\$ 16,635.65	\$ 16,728.36
<b>Harwich</b>	74	85	13.0%	\$ 985,825	\$ 1,057,055	\$ 236,965	\$ 46,009	\$ 81,881	<b>\$ 1,421,910</b>	<b>\$ 1,160,735</b>	\$ 261,175.00	22.5%	\$ 15,685.61	\$ 16,728.35
<b>Mashpee</b>	62	55	8.4%	\$ 822,626	\$ 683,977	\$ 153,330	\$ 29,771	\$ 52,982	<b>\$ 920,060</b>	<b>\$ 969,173</b>	\$ (49,113.00)	-5.1%	\$ 15,631.82	\$ 16,728.36
<b>Orleans</b>	19	14	2.1%	\$ 280,277	\$ 174,103	\$ 39,030	\$ 7,578	\$ 13,486	<b>\$ 234,197</b>	<b>\$ 325,186</b>	\$ (90,989.00)	-28.0%	\$ 17,115.05	\$ 16,728.36
<b>Provincetown</b>	5	4	0.6%	\$ 74,925	\$ 49,744	\$ 11,151	\$ 2,165	\$ 3,853	<b>\$ 66,914</b>	<b>\$ 86,743</b>	\$ (19,829.00)	-22.9%	\$ 17,348.60	\$ 16,728.50
<b>Truro</b>	5	5	0.8%	\$ 73,398	\$ 62,179	\$ 13,939	\$ 2,706	\$ 4,817	<b>\$ 83,641</b>	<b>\$ 85,216</b>	\$ (1,575.00)	-1.8%	\$ 17,043.20	\$ 16,728.20
<b>Wellfleet</b>	4	4	0.6%	\$ 58,581	\$ 49,744	\$ 11,151	\$ 2,165	\$ 3,853	<b>\$ 66,914</b>	<b>\$ 68,036</b>	\$ (1,122.00)	-1.6%	\$ 17,009.00	\$ 16,728.50
<b>Yarmouth</b>	161	147	22.5%	\$ 2,061,500	\$ 1,828,085	\$ 409,810	\$ 79,569	\$ 141,606	<b>\$ 2,459,069</b>	<b>\$ 2,442,048</b>	\$ 17,021.00	0.7%	\$ 15,168.00	\$ 16,728.36
	668	654	100%	\$ 9,018,171	\$ 8,133,110	\$ 1,823,236	\$ 354,000	\$ 630,000	\$ 10,940,347	\$ 10,597,091	\$ 343,256			
											\$ 343,256	3.24%		

**Cape Cod Regional Technical High School**  
**FY14 Budget - Revenue**

<b>Revenue</b>	<b>FY10 Actual</b>	<b>FY11 Actual</b>	<b>FY12 Actual</b>	<b>FY13 Budget</b>	<b>FY14 Budget</b>
Assessments from Member Towns	\$ 9,391,346.97	\$ 10,006,140.00	\$ 10,336,003.00	\$ 10,597,092.00	\$ 10,940,345.67
<i>FY14 Assessment % Increase</i>					3.24%
<b>State Aid</b>					
<sup>1</sup> Chapter 70 State Aid	\$ 2,134,684.00	\$ 2,009,976.00	\$ 2,020,767.00	\$ 2,020,767.00	\$ 2,000,559.33
<sup>2</sup> Chapter 71 Transportation Aid	\$ 345,458.00	\$ 342,804.00	\$ 377,547.00	\$ 295,000.00	\$ 324,000.00
<b>Total State Aid</b>	<b>\$ 2,480,142.00</b>	<b>\$ 2,352,780.00</b>	<b>\$ 2,398,314.00</b>	<b>\$ 2,315,767.00</b>	<b>\$ 2,324,559.33</b>
<b>Local Revenue</b>					
Anticipated Tuition	\$ 14,688.00	\$ 15,913.00			
Post Graduate Tuition	\$ 9,095.00	\$ 25,500.00	\$ -		
Interest Income	\$ 32,485.99	\$ 30,246.88	\$ 28,020.42	\$ 30,000.00	\$ 27,000.00
Facility Rental	\$ 85,891.62	\$ 66,942.62	\$ 55,976.52	\$ 55,000.00	\$ 55,000.00
Transfers from Athletic Revolving	\$ 9,224.44	\$ 5,657.68	\$ 928.16	\$ 1,000.00	\$ 1,000.00
Excess and Deficiency	\$ 140,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 85,000.00
Mass Medicaid Reimbursement	\$ 61,429.44	\$ 35,562.81	\$ 8,676.60	\$ 10,000.00	\$ 8,000.00
Transfers from other funds		\$ -	\$ -	\$ 65,000.00	\$ 65,000.00
Unanticipated Revenue	\$ 26,752.54	\$ 390.68	\$ 40.00		
<b>Total Local Revenue</b>	<b>\$ 379,567.03</b>	<b>\$ 245,213.67</b>	<b>\$ 158,641.70</b>	<b>\$ 226,000.00</b>	<b>\$ 241,000.00</b>
<b>Total Revenue</b>	<b>\$ 12,251,056.00</b>	<b>\$ 12,604,133.67</b>	<b>\$ 12,892,958.70</b>	<b>\$ 13,138,859.00</b>	<b>\$ 13,505,905.00</b>

**NOTES:**

<sup>1</sup> Chapter 70 State Aid - Assumption 1% reduction

<sup>2</sup> Chapter 71 Transportation Aid - Assumes a 59% reimbursement rate



**Cape Cod Regional Technical High School  
FY14 Budget - Expenses**

Description	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget	Proposed FY14 Budget	%	Other funds
Severance Pay	\$ 62,234.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 35,000.00		
OPEB Obligation	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 10,000.00		
Longevity	\$ 53,900.00	\$ 59,936.71	\$ 57,797.00	\$ 64,000.00	\$ 62,950.00		
Retirement Annuity Incentive	\$ 25,294.00	\$ 15,650.00	\$ 18,250.00	\$ 20,350.00	\$ 18,850.00		
Provision for Contract Negotiations	\$ -	\$ 1,563.36	\$ 5,867.83	\$ 11,513.00	\$ 263,383.00		
Reserve for Unanticipated Expenses	\$ -	\$ -	\$ 5,000.00	\$ 50,000.00	\$ 50,000.00		
School Committee Supplies	\$ 421.54	\$ 530.73	\$ 3,674.28	\$ 500.00	\$ 3,500.00		
Dues & Subscriptions	\$ 18,487.25	\$ 7,000.00	\$ 7,732.00	\$ 7,000.00	\$ 7,000.00		
<b>Total District Expenses</b>	<b>\$ 160,336.79</b>	<b>\$ 124,680.80</b>	<b>\$ 138,321.11</b>	<b>\$ 198,363.00</b>	<b>\$ 450,683.00</b>	<b>127.20%</b>	
Superintendent-Director (1)	\$ 141,608.00	\$ 137,000.01	\$ 142,085.96	\$ 142,494.00	\$ 142,494.00		
Secretary-Supt. Director (1)	\$ 59,167.94	\$ 60,598.11	\$ 61,476.00	\$ 62,071.00	\$ 62,071.00		
Advertising	\$ 13,833.54	\$ 12,233.40	\$ 19,380.39	\$ 12,600.00	\$ 16,000.00		
Supt./Business Office Supplies	\$ 16,977.06	\$ 9,146.29	\$ 14,027.57	\$ 9,421.00	\$ 12,000.00		
Supt. In-Out of State Travel	\$ 4,289.74	\$ 1,167.28	\$ 211.67	\$ 1,202.00	\$ 1,000.00		
Public Relations	\$ 13,057.63	\$ 22,248.01	\$ 16,340.27	\$ 8,000.00	\$ 17,000.00		
Public Relations Specialist	\$ -	\$ -	\$ 20,980.00	\$ 15,450.00	\$ 15,450.00		
General Expense	\$ 2,400.31	\$ 1,324.52	\$ 664.54	\$ 1,364.00	\$ 1,000.00		
Supt./Bus. Mgr. Dues/Subscript.	\$ 8,519.32	\$ 4,711.00	\$ 7,301.99	\$ 4,852.00	\$ 6,300.00		
Postage	\$ 21,865.20	\$ 18,719.68	\$ 20,048.08	\$ 22,000.00	\$ 21,000.00		
<b>Total District Administration</b>	<b>\$ 281,718.74</b>	<b>\$ 267,148.30</b>	<b>\$ 302,516.47</b>	<b>\$ 279,454.00</b>	<b>\$ 294,315.00</b>	<b>5.32%</b>	
Treasurer (1)	\$ 11,792.70	\$ 11,124.93	\$ 11,625.00	\$ 11,625.00	\$ 11,625.00		
Business Administrator(1)	\$ 97,668.12	\$ 85,996.77	\$ 86,974.67	\$ 92,350.00	\$ 92,350.00		
Business Office Staff(2)	\$ 92,687.72	\$ 93,850.29	\$ 96,887.00	\$ 99,302.00	\$ 99,302.00		
Procurement Bidding	\$ 311.60	\$ -	\$ 183.10	\$ 500.00	\$ -		
Audit	\$ 19,450.00	\$ 27,200.00	\$ 23,700.00	\$ 27,200.00	\$ 28,000.00		
Bookkeeper(1)	\$ 65,199.58	\$ 52,369.99	\$ 55,689.00	\$ 58,470.00	\$ 58,470.00		
Negotiations	\$ 10,045.00	\$ -	\$ -	\$ 12,000.00	\$ -		
Legal Services	\$ 10,659.25	\$ 16,887.50	\$ 21,890.00	\$ 20,000.00	\$ 24,000.00		
<b>Total Superintendent's Office</b>	<b>\$ 307,813.97</b>	<b>\$ 292,238.00</b>	<b>\$ 296,948.77</b>	<b>\$ 321,447.00</b>	<b>\$ 313,747.00</b>	<b>-2.40%</b>	
Special Needs Supervisor (1)	\$ 94,645.26	\$ 96,491.06	\$ 92,000.00	\$ 92,750.00	\$ 92,750.00		
Technical Resource Manager(1)	\$ 92,360.82	\$ 96,190.03	\$ 98,507.00	\$ 95,757.00	\$ 86,500.00		
Director of Curriculum (1)	\$ 75,339.09	\$ 71,409.70	\$ 81,752.33	\$ 81,675.00	\$ 89,925.00		\$ 6,750.00
Tech. Resource Supplies	\$ 349.76	\$ 49.60	\$ 275.59	\$ 200.00	\$ 1,000.00		
Special Needs Travel	\$ 607.25	\$ 333.30	\$ 1,503.73	\$ 400.00	\$ 1,000.00		
Technical Resource Mgr. Travel	\$ (322.43)	\$ -	\$ -	\$ 200.00	\$ 150.00		
<b>Total District-wide Academic/Vocational</b>	<b>\$ 262,979.75</b>	<b>\$ 265,408.00</b>	<b>\$ 268,861.00</b>	<b>\$ 270,982.00</b>	<b>\$ 271,325.00</b>	<b>0.13%</b>	<b>\$ 6,750.00</b>
Principal(1)	\$ 100,809.90	\$ 104,250.00	\$ 106,810.00	\$ 106,560.00	\$ 106,560.00		
Secretary to Principal(1)	\$ 49,963.63	\$ 51,567.00	\$ 53,089.86	\$ 53,955.00	\$ 53,955.00		
Resource Supplies & Programs	\$ -	\$ 4,103.10	\$ 4,475.70	\$ 2,000.00	\$ 2,000.00		
Principal's Supplies	\$ 5,797.82	\$ 3,640.95	\$ 6,142.20	\$ 4,000.00	\$ 6,000.00		
Graduation	\$ 4,798.40	\$ 1,573.08	\$ 1,327.17	\$ 2,000.00	\$ 1,800.00		
Agenda Books	\$ 4,424.90	\$ 5,987.80	\$ 3,500.00	\$ 5,900.00	\$ 4,000.00		
Prin. Dues & Subscriptions	\$ 532.85	\$ 794.00	\$ 1,480.00	\$ 900.00	\$ 1,400.00		
Principal's Travel	\$ 1,085.43	\$ 1,166.49	\$ 232.05	\$ 900.00	\$ 350.00		
Recognition Awards	\$ 9,605.59	\$ 6,143.78	\$ 4,575.29	\$ 3,500.00	\$ 4,500.00		
Accreditation	\$ -	\$ 9,209.50	\$ 152.33	\$ 39,000.00	\$ -		
MCAS Supplies	\$ 2,268.95	\$ 368.69	\$ 3,359.67	\$ 400.00	\$ 2,750.00		
Assistant Principal Secretary (1)	\$ 43,314.81	\$ 42,235.14	\$ 43,438.31	\$ 44,243.00	\$ 44,243.00		
Secretary-Co-Ordinators (10mos)	\$ 39,575.11	\$ 34,999.45	\$ 39,777.36	\$ 37,297.00	\$ 37,296.85		
Assistant Principal (1)	\$ 81,555.90	\$ 82,750.00	\$ 83,980.00	\$ 83,980.00	\$ 87,250.00		
Dean's Supplies	\$ 2,846.27	\$ 1,043.56	\$ 740.77	\$ 1,000.00	\$ 750.00		
Dean's Travel	\$ -	\$ -	\$ 300.00	\$ 100.00	\$ 100.00		
<b>Total Principals Office</b>	<b>\$ 346,579.56</b>	<b>\$ 349,832.54</b>	<b>\$ 353,380.71</b>	<b>\$ 385,735.00</b>	<b>\$ 352,955.00</b>	<b>-8.50%</b>	
Technology Coordinator (1)	\$ 91,908.06	\$ 92,668.01	\$ 94,047.00	\$ 96,379.00	\$ 96,379.00		
Student Wages	\$ 18,924.37	\$ 19,830.10	\$ 18,988.18	\$ 8,000.00	\$ 12,000.00		
Technology Supplies	\$ 10,667.99	\$ 9,907.65	\$ 9,790.59	\$ 10,000.00	\$ 9,800.00		
Technology Coord. Travel	\$ 348.94	\$ 200.00	\$ 126.50	\$ 200.00	\$ 150.00		
<b>Total Building Technology</b>	<b>\$ 121,849.36</b>	<b>\$ 122,605.76</b>	<b>\$ 122,952.27</b>	<b>\$ 114,579.00</b>	<b>\$ 118,329.00</b>	<b>3.27%</b>	
Auto Collision Instructors (2)	\$ 128,602.33	\$ 132,646.09	\$ 134,817.69	\$ 137,981.00	\$ 124,758.00		
Auto Technology Instructors (2)	\$ 129,036.58	\$ 122,140.00	\$ 141,450.66	\$ 136,907.00	\$ 139,613.00		
21st Century Skills (2)	\$ 98,423.28	\$ 103,115.55	\$ 107,151.24	\$ 106,383.00	\$ 138,369.00		
Carpentry Staff (3)	\$ 177,412.28	\$ 194,246.45	\$ 207,806.11	\$ 215,838.00	\$ 220,153.00		
Cosmetology Instructors (2)	\$ 103,616.14	\$ 109,717.91	\$ 116,500.00	\$ 124,658.00	\$ 127,303.00		

Culinary Arts Staff (2.75)	\$	200,041.85	\$	201,985.98	\$	204,548.42	\$	228,685.00	\$	210,010.00		
Dental Assist. Instructor (.83)	\$	58,024.82	\$	58,552.49	\$	39,138.99	\$	39,505.00	\$	50,819.00		
Early Childhood Instructors (2)	\$	148,413.14	\$	143,024.00	\$	146,351.00	\$	151,187.00	\$	152,458.00		
Electrical Instructors (2)	\$	135,305.10	\$	136,641.94	\$	138,668.00	\$	142,096.00	\$	142,096.00		
Engineering Technology Instructors (.5)							\$	39,305.00	\$	39,305.00		
Engineering Technology Instructors (1.5) (additional)									\$	117,400.00		
English Instructors (6)	\$	345,746.74	\$	361,206.21	\$	376,229.60	\$	405,352.00	\$	412,104.00		
Graphic Arts Instructors (3)	\$	199,017.78	\$	203,466.00	\$	208,976.00	\$	216,636.00	\$	219,282.00		
Health Instructor (1)	\$	72,664.98	\$	73,376.00	\$	75,301.04	\$	77,100.00	\$	76,975.00		
Health Technology Instructors (2)	\$	122,634.92	\$	127,975.60	\$	140,620.29	\$	144,665.00	\$	147,310.00		
Health Technology Instructor (additional)									\$	62,923.00		
Horticulture Instructors (3)	\$	222,914.09	\$	225,520.00	\$	228,866.00	\$	234,526.00	\$	205,432.00		
Hosp/Rest-Business Tech - CLOSED	\$	140,349.14	\$	143,074.14	\$	75,908.00						
HVAC Staff (2)	\$	126,117.10	\$	129,905.23	\$	134,048.04	\$	140,426.00	\$	142,096.00		
Information Technology Instructors (2)	\$	141,818.94	\$	145,108.00	\$	149,692.64	\$	153,049.00	\$	153,049.00		
<sup>2</sup> Literacy Coach (1)	\$	56,102.99	\$	58,381.00	\$	61,092.52	\$	61,193.00	\$	67,793.00	\$	5,400.00
Marine Mechanics Instructor (1)	\$	66,362.96	\$	66,745.54	\$	67,892.00	\$	69,553.00	\$	69,553.00		
<sup>3</sup> Math Instructors (6)	\$	334,490.80	\$	304,482.78	\$	328,718.25	\$	340,286.00	\$	349,419.00	\$	26,500.00
Phys. Ed. Instructors (2)	\$	130,901.10	\$	111,020.23	\$	120,441.00	\$	126,128.00	\$	111,268.00		
Plumbing Instructor (2)	\$	134,309.03	\$	142,955.99	\$	145,206.00	\$	148,796.00	\$	129,174.00		
Science Instructor (4)	\$	288,810.58	\$	293,903.00	\$	329,609.57	\$	203,517.00	\$	180,611.00	\$	47,267.00
Social Studies Instructor (4)	\$	253,473.90	\$	261,012.13	\$	237,781.78	\$	245,981.00	\$	236,088.00		
Spanish Instructor (additional 1/2)												
Spanish Instructor (1)	\$	60,184.02	\$	63,932.41	\$	92,365.30	\$	71,598.00	\$	70,773.00		
<sup>4</sup> Special Needs Instructor (7)	\$	396,581.93	\$	425,421.04	\$	439,586.43	\$	491,142.00	\$	494,532.00	\$	7,823.00
Special Needs Inclusion Specialist							\$	65,000.00	\$	63,123.00		
Welding Instructor (1)	\$	65,863.10	\$	66,487.84	\$	67,692.00	\$	69,553.00	\$	68,070.00		
<b>Total Teaching Services</b>	<b>\$</b>	<b>4,337,219.62</b>	<b>\$</b>	<b>4,406,043.55</b>	<b>\$</b>	<b>4,516,458.57</b>	<b>\$</b>	<b>4,587,046.00</b>	<b>\$</b>	<b>4,721,859.00</b>	<b>2.94%</b>	<b>\$ 86,990.00</b>
Special Needs Cont. Service	\$	164,048.16	\$	75,987.30	\$	146,700.66	\$	155,000.00	\$	145,000.00		
<b>Total Medical Therapeutic Services</b>	<b>\$</b>	<b>164,048.16</b>	<b>\$</b>	<b>75,987.30</b>	<b>\$</b>	<b>146,700.66</b>	<b>\$</b>	<b>155,000.00</b>	<b>\$</b>	<b>145,000.00</b>	<b>-6.45%</b>	
Vocational Substitutes	\$	27,982.62	\$	37,763.92	\$	59,046.84	\$	40,000.00	\$	52,000.00		
Academic Substitutes	\$	39,097.37	\$	46,156.27	\$	52,200.67	\$	40,000.00	\$	48,000.00		
<b>Total Substitutes</b>	<b>\$</b>	<b>67,079.99</b>	<b>\$</b>	<b>83,920.19</b>	<b>\$</b>	<b>111,247.51</b>	<b>\$</b>	<b>80,000.00</b>	<b>\$</b>	<b>100,000.00</b>	<b>25.00%</b>	
Auto Tech Aide (1)	\$	25,542.00	\$	25,797.00	\$	27,908.00	\$	28,466.00	\$	28,466.00		
Culinary Aide (1)	\$	27,090.00	\$	27,211.50	\$	27,908.00	\$	28,466.00	\$	28,466.00		
Early Childhood Education Aide (.5)	\$	12,758.03	\$	15,608.76	\$	12,935.07	\$	13,999.00	\$	13,999.00		
Additional Early Childhood Education Aide (.5)									\$	13,000.00		
Graphic Arts Aide	\$	27,090.00	\$	27,361.00	\$	27,603.00	\$	28,466.00	\$	-		
Information Technology Aide (1)	\$	25,542.00	\$	28,516.84	\$	28,313.00	\$	28,871.00	\$	28,871.00		
In-School Suspension Aide (1)	\$	33,589.56	\$	32,846.00	\$	35,817.00	\$	36,533.00	\$	36,533.00		
Marine Services Aide (1)	\$	23,995.00	\$	25,797.00	\$	27,908.00	\$	28,466.00	\$	28,466.00		
Physical Education Aide (1)							\$	28,466.00	\$	28,466.00		
Welding Aide (1)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	28,466.00
<sup>5</sup> Special Needs Aides (7)	\$	25,451.84	\$	65,343.52	\$	59,419.30	\$	85,398.00	\$	98,861.00	\$	98,775.00
<b>Total Paraprofessionals Instructional Asst.</b>	<b>\$</b>	<b>201,058.43</b>	<b>\$</b>	<b>248,481.62</b>	<b>\$</b>	<b>247,811.37</b>	<b>\$</b>	<b>307,131.00</b>	<b>\$</b>	<b>305,128.00</b>	<b>-0.65%</b>	<b>\$ 127,241.00</b>
Librarian (.7)	\$	44,324.10	\$	47,433.21	\$	48,289.48	\$	47,418.00	\$	63,501.00		
Librarian Aide (1)	\$	23,965.82	\$	16,000.14	\$	20,228.00	\$	28,466.00	\$	26,840.00		
<b>Total Library</b>	<b>\$</b>	<b>68,289.92</b>	<b>\$</b>	<b>63,433.35</b>	<b>\$</b>	<b>68,517.48</b>	<b>\$</b>	<b>75,884.00</b>	<b>\$</b>	<b>90,341.00</b>	<b>19.05%</b>	
Professional Development	\$	44,807.74	\$	28,982.40	\$	53,608.91	\$	40,000.00	\$	35,000.00		
Course Reimbursement	\$	9,224.00	\$	17,976.00	\$	12,241.00	\$	10,000.00	\$	12,000.00		
Curriculum Development									\$	5,000.00		
School Council Expenses	\$	1,544.16	\$	1,296.00	\$	786.13	\$	1,000.00	\$	500.00		
State Mandated Mentoring	\$	5,551.00	\$	6,499.40	\$	4,000.00	\$	8,000.00	\$	6,000.00		
<b>Total Professional Development for Teachers</b>	<b>\$</b>	<b>61,126.90</b>	<b>\$</b>	<b>54,753.80</b>	<b>\$</b>	<b>70,636.04</b>	<b>\$</b>	<b>59,000.00</b>	<b>\$</b>	<b>58,500.00</b>	<b>-0.85%</b>	
Auto Body Texts	\$	-	\$	-	\$	-	\$	2,000.00	\$	1,500.00		
Auto Technology Texts	\$	624.65	\$	-	\$	-	\$	2,000.00	\$	2,000.00		
Carpentry Texts	\$	-	\$	2,347.05	\$	-	\$	1,000.00	\$	900.00		
Computer Applications Texts	\$	-	\$	-	\$	-	\$	-	\$	-		
Cosmetology Texts	\$	1,448.32	\$	329.44	\$	437.67	\$	1,500.00	\$	500.00		
Culinary Arts Texts	\$	162.75	\$	213.74	\$	100.71	\$	500.00	\$	250.00		
Dental Assistant Texts	\$	541.89	\$	53.46	\$	523.85	\$	500.00	\$	600.00		
Early Childhood Texts	\$	419.76	\$	261.38	\$	10.79	\$	500.00	\$	1,000.00		
Electrical Texts	\$	-	\$	306.95	\$	-	\$	-	\$	1,200.00		
Engineering Texts							\$	425.00	\$	3,400.00		
English Texts	\$	2,127.51	\$	1,541.46	\$	1,472.94	\$	1,600.00	\$	3,800.00		
Graphic Arts Texts	\$	-	\$	121.66	\$	-	\$	255.00	\$	500.00		
Health Technology Texts	\$	2,574.40	\$	99.19	\$	274.73	\$	1,000.00	\$	1,600.00		
Health Texts	\$	-	\$	-	\$	377.85	\$	-	\$	-		
Horticulture Texts	\$	-	\$	2,577.52	\$	-	\$	2,000.00	\$	1,700.00		
Hotel/Rest. Bus. Mgmt. Texts - CLOSED	\$	-	\$	66.86	\$	-	\$	-	\$	-		

HVAC Texts	\$	1,788.61	\$	-	\$	821.96	\$	500.00	\$	900.00	
Technology Information Texts	\$	2,096.53	\$	1,396.24	\$	-	\$	2,000.00	\$	1,250.00	
Marine Mechanics Texts	\$	-	\$	310.29	\$	338.83	\$	500.00	\$	450.00	
Math Texts	\$	2,407.62	\$	5,288.62	\$	{1,116.03}	\$	34,250.00	\$	1,700.00	
Plumbing Texts	\$	587.40	\$	268.65	\$	1,520.25	\$	1,000.00	\$	2,000.00	
Science Texts	\$	1,285.00	\$	665.02	\$	45.80	\$	1,500.00	\$	500.00	
Social Studies Texts	\$	1,696.10	\$	2,028.36	\$	-		\$		1,350.00	
Spanish Texts	\$	-	\$	-	\$	311.21	\$	425.00	\$	500.00	
Special Needs Texts	\$	-	\$	2,725.48	\$	{168.91}	\$	2,500.00	\$	1,500.00	
Welding Texts	\$	-	\$	149.62	\$	723.60	\$	400.00	\$	800.00	
Total Textbooks	\$	17,760.54	\$	20,750.99	\$	5,675.25	\$	56,355.00	\$	29,900.00	-46.94%

Auto Body Subscriptions/Workbooks	\$	-	\$	-	\$	300.00	\$	450.00	\$	450.00	
Auto Tech Subscriptions/Workbooks			\$	830.92	\$	687.02		1,000.00	\$	1,000.00	
Carpentry Subscriptions/Workbooks	\$	284.00	\$	-	\$	-	\$	350.00		350.00	
Computer Applications S/W	\$	-	\$	-	\$	-	\$	-		-	
Cosmo Subscriptions/Workbooks	\$	321.28	\$	299.00	\$	36.00	\$	750.00		750.00	
Culinary Subscriptions/Workbooks	\$	405.52	\$	760.30	\$	655.00		196.00		196.00	
Dental Subscriptions/Workbooks	\$	-	\$	384.20	\$	-	\$	1,000.00		1,000.00	
Early Childhood Subscr/Workbooks	\$	-	\$	206.90	\$	297.95	\$	300.00		300.00	
Electrical Subscriptions/Workbooks	\$	-	\$	199.90	\$	-	\$	-		-	
Engineering Subscriptions/Workbooks								1,000.00		1,000.00	
English Subscriptions/Workbooks	\$	100.00	\$	255.00	\$	-	\$	1,000.00		1,000.00	
Graphic Arts Subscr/Workbooks	\$	-	\$	-	\$	-	\$	100.00		100.00	
Health Subscriptions/Workbooks	\$	414.89	\$	626.88	\$	32.89	\$	90.00		100.00	
Health Tech Subscriptions/Workbooks	\$	1,208.92	\$	879.72	\$	929.28		1,000.00		1,000.00	
Hort. Subscriptions/Workbooks	\$	303.95	\$	214.95	\$	554.92	\$	300.00		300.00	
Hotel/Rest Subscrip/Workbooks - CLOSED	\$	-	\$	125.00	\$	-	\$	-		-	
HVAC Subscriptions/Workbooks	\$	-	\$	-	\$	495.26		300.00		300.00	
Info. Technology Subsc/Workbooks	\$	2,695.00	\$	-	\$	-		2,000.00		2,000.00	
Library Books	\$	4,750.46	\$	4,804.98	\$	5,028.96	\$	5,500.00		5,500.00	
Library Subscriptions	\$	6,205.12	\$	7,299.00	\$	3,980.09	\$	4,850.00		4,000.00	
Marine Subscriptions/Workbooks			\$	-	\$	285.00	\$	200.00		200.00	
Math Subscriptions/Workbooks	\$	-	\$	50.00	\$	69.50		-		-	
Phys.Ed. Subscriptions/Workbks	\$	-	\$	91.59	\$	-		-		-	
Plumbing Subscriptions/Workbks	\$	-	\$	-	\$	-		-		-	
Science Subscriptions/Workbooks	\$	133.95	\$	95.00	\$	113.98	\$	150.00		150.00	
Soc.Studies Subscriptions/Workbooks	\$	258.50	\$	796.65	\$	-	\$	300.00		300.00	
Spanish Subscriptions/Workbooks	\$	-	\$	-	\$	20.00	\$	150.00		150.00	
Special Needs Dues	\$	30.00	\$	30.00	\$	554.00		80.00		80.00	
SPED Subscriptions/Workbooks	\$	1,322.00	\$	760.28	\$	8,879.07		500.00		500.00	
Welding Subscriptions/Workbooks	\$	-	\$	-	\$	-		-		900.00	
Total Subscriptions /Workbooks	\$	18,433.59	\$	18,710.27	\$	22,918.92	\$	21,566.00	\$	21,626.00	0.28%

Audio Visual Supplies	\$	599.99	\$	1,799.93	\$	-	\$	638.00	\$	475.00
Auto Body Supplies	\$	5,095.23	\$	3,117.88	\$	3,286.48	\$	5,100.00	\$	3,500.00
Auto Technology Supplies	\$	4,405.00	\$	6,712.66	\$	7,887.68	\$	5,950.00	\$	5,355.00
Carpentry Supplies	\$	3,350.47	\$	2,883.27	\$	4,653.10	\$	3,400.00	\$	3,060.00
Central Supply	\$	1,166.64	\$	(790.81)	\$	(2,522.53)	\$	-	\$	-
Computer Applications Supplies	\$	422.99	\$	181.84	\$	395.36	\$	425.00	\$	383.00
Cosmetology Supplies	\$	1,921.96	\$	1,251.08	\$	2,927.33	\$	3,400.00	\$	2,900.00
Culinary Arts Supplies	\$	3,272.89	\$	1,739.48	\$	1,982.90	\$	2,550.00	\$	2,000.00
Curriculum Supplies & Software	\$	-	\$	581.00	\$	(545.60)	\$	1,020.00	\$	1,700.00
Dental Assistant Supplies	\$	4,229.84	\$	2,993.25	\$	300.13	\$	4,250.00	\$	1,700.00
Early Child. Ed. Supplies	\$	3,593.49	\$	4,651.62	\$	5,546.33	\$	3,995.00	\$	5,000.00
Electrical Supplies	\$	5,094.67	\$	7,712.18	\$	6,696.16	\$	5,950.00	\$	6,432.00
Engineering Supplies	\$	-	\$	-	\$	-	\$	1,700.00	\$	2,600.00
English Supplies	\$	3,642.32	\$	5,626.30	\$	5,289.37	\$	5,100.00	\$	4,850.00
Exploratory Supplies	\$	-	\$	-	\$	1,201.64	\$	2,125.00	\$	2,000.00
Graphic Arts Supplies	\$	4,179.58	\$	2,072.82	\$	3,789.39	\$	2,125.00	\$	3,800.00
Health Education Supplies	\$	1,581.25	\$	1,622.79	\$	1,862.72	\$	2,125.00	\$	1,900.00
Health Technology Supplies	\$	3,991.07	\$	137.53	\$	5,106.08	\$	3,400.00	\$	5,200.00
Horticulture Supplies	\$	5,335.05	\$	7,909.22	\$	4,862.31	\$	5,950.00	\$	5,000.00
Hotel/Rest.Mgmt. Supplies - CLOSED	\$	638.90	\$	365.51	\$	478.21	\$	-	\$	-
HVAC Supplies	\$	9,083.92	\$	11,642.86	\$	6,047.55	\$	7,650.00	\$	5,500.00
Information Technology Supplies	\$	7,426.90	\$	7,754.35	\$	6,529.62	\$	6,375.00	\$	5,600.00
In-School Suspension Supplies	\$	-	\$	-	\$	-	\$	170.00	\$	-
Library Supplies	\$	3,240.92	\$	2,839.92	\$	741.62	\$	1,700.00	\$	1,000.00
Marine Mechanics Supplies	\$	6,909.77	\$	6,139.22	\$	5,669.77	\$	5,950.00	\$	5,700.00
Math Supplies	\$	4,738.37	\$	7,079.99	\$	7,081.03	\$	5,100.00	\$	5,900.00
Phys. Ed. Supplies	\$	3,612.16	\$	3,856.25	\$	2,412.58	\$	2,550.00	\$	2,400.00
Plumbing Supplies	\$	15,133.12	\$	22,598.85	\$	16,076.18	\$	18,700.00	\$	16,000.00
Safety Supplies / OSHA Training	\$	9,157.65	\$	16,544.63	\$	(1,140.85)	\$	7,650.00	\$	7,000.00
School Paper Bid	\$	7,383.60	\$	6,232.80	\$	6,500.00	\$	5,950.00	\$	6,500.00
Science Supplies	\$	5,942.95	\$	7,827.57	\$	12,177.55	\$	6,375.00	\$	6,300.00
Social Studies Supplies	\$	6,216.81	\$	6,054.09	\$	3,714.02	\$	5,236.00	\$	3,700.00

Spanish Supplies	\$	1,227.34	\$	1,219.65	\$	1,170.07	\$	850.00	\$	1,100.00	
Special Needs Supplies	\$	5,353.99	\$	6,048.26	\$	6,165.82	\$	3,400.00	\$	6,175.00	
Voc.General Supplies	\$	1,948.68	\$	219.87	\$	147.92	\$	1,246.00	\$	500.00	
Welding Supplies	\$	9,728.45	\$	7,003.62	\$	6,149.65	\$	8,500.00	\$	6,200.00	
Total Educational Supplies	\$	149,625.97	\$	163,629.48	\$	132,639.59	\$	146,605.00	\$	137,430.00	-6.26%
Field Trips-Competitions	\$	23,640.35	\$	20,777.56	\$	30,695.09	\$	35,000.00	\$	37,000.00	
Tech Prep	\$	254.12	\$	1,615.20	\$	(1,750.00)	\$	1,900.00	\$	1,500.00	
Community Service	\$	2,737.31	\$	(150.00)	\$	(1,598.85)	\$	450.00	\$	-	
Senior Project	\$	1,468.08	\$	681.54	\$	729.15	\$	1,000.00	\$	500.00	
Summer School									\$	8,750.00	
Renewable Energy Consultant	\$	9,984.78	\$	21,668.39	\$	14,450.42	\$	9,000.00	\$	-	
Total Other Instructional Services	\$	38,084.64	\$	44,592.69	\$	42,525.81	\$	47,350.00	\$	47,750.00	0.84%
Guidance Counselors (4)	\$	284,345.37	\$	271,775.63	\$	320,259.85	\$	301,901.00	\$	272,269.00	
GTS Counselor (1)							\$	49,785.00	\$	52,300.00	
Guidance Secretaries (2)	\$	75,378.24	\$	75,950.08	\$	78,230.00	\$	79,794.00	\$	79,794.00	
Guidance Supplies	\$	8,909.36	\$	7,499.67	\$	3,276.02	\$	5,850.00	\$	3,300.00	
Guidance Public Relations	\$	20,174.29	\$	10,659.43	\$	11,074.52	\$	9,900.00	\$	10,500.00	
Volunteer Lunches	\$	1,691.65	\$	1,765.74	\$	1,744.78	\$	1,620.00	\$	1,500.00	
Guidance Travel	\$	136.90	\$	658.85	\$	1,425.40	\$	630.00	\$	630.00	
Dues & Subscriptions	\$	530.00	\$	710.00	\$	-	\$	900.00	\$	900.00	
ELL Testing & Services	\$	4,124.96	\$	371.23	\$	3,358.28	\$	5,000.00	\$	4,000.00	
Total Guidance	\$	395,290.77	\$	369,390.63	\$	419,368.85	\$	455,380.00	\$	425,193.00	-6.63%
Psychological Services	\$	32,244.22	\$	37,591.00	\$	31,496.22	\$	40,000.00	\$	38,000.00	
Total Psychological Services	\$	32,244.22	\$	37,591.00	\$	31,496.22	\$	40,000.00	\$	38,000.00	-5.00%
Nurse (1)	\$	64,060.44	\$	50,633.92	\$	51,387.00	\$	52,660.00	\$	52,660.00	
Assittant to Nurse (.4)			\$	13,524	\$	13,552.50	\$	9,952.00	\$	9,952.00	
Medical Services	\$	-	\$	2,424.98	\$	240.00	\$	1,000.00	\$	1,000.00	
Nurse's Supplies	\$	2,963.62	\$	3,181.84	\$	2,534.72	\$	2,000.00	\$	2,000.00	
Total Health Services	\$	67,024.06	\$	69,764.51	\$	67,714.22	\$	65,612.00	\$	65,612.00	0.00%
Basic Transportation	\$	550,705.00	\$	582,861.65	\$	598,488.54	\$	613,942.00	\$	600,000.00	
Late Transportation	\$	44,493.62	\$	42,013.22	\$	50,533.80	\$	66,640.00	\$	56,000.00	
Special Needs Transportation	\$	15,614.34	\$	16,434.20	\$	20,928.79	\$	17,200.00	\$	22,000.00	
Total Student Transportation	\$	610,812.96	\$	641,309.07	\$	669,951.13	\$	697,782.00	\$	678,000.00	-2.83%
Cooks	\$	60,000.00	\$	60,000.00	\$	60,000.00	\$	55,000.00	\$	50,000.00	
Total Food Services	\$	60,000.00	\$	60,000.00	\$	60,000.00	\$	55,000.00	\$	50,000.00	-9.09%
Coaches	\$	95,325.00	\$	80,014.56	\$	85,441.60	\$	101,932.00	\$	99,399.00	
Officials	\$	24,008.71	\$	20,074.25	\$	18,604.50	\$	24,000.00	\$	20,000.00	
Athletic Supplies	\$	22,583.65	\$	22,963.36	\$	33,314.52	\$	20,700.00	\$	30,000.00	
Sports Clinics/Trainer	\$	1,659.97	\$	1,439.82	\$	4,600.58	\$	1,800.00	\$	4,600.00	
Athletic Dues & Subscriptions	\$	5,571.00	\$	1,610.00	\$	3,885.00	\$	1,800.00	\$	3,800.00	
Athletic Travel	\$	258.18	\$	766.30	\$	754.33	\$	500.00	\$	750.00	
Activity Staff	\$	5,290.50	\$	8,020.50	\$	9,239.65	\$	7,500.00	\$	9,200.00	
Police	\$	1,176.00	\$	504.00	\$	336.00	\$	1,000.00	\$	500.00	
Ice Time	\$	8,906.36	\$	14,629.00	\$	10,019.95	\$	15,000.00	\$	28,000.00	
Reconditioning	\$	9,240.00	\$	3,228.00	\$	2,859.54	\$	3,500.00	\$	3,000.00	
Game Transportation	\$	32,864.30	\$	25,891.25	\$	29,678.25	\$	28,000.00	\$	30,000.00	
Total Athletic Services	\$	206,883.67	\$	179,141.04	\$	198,733.92	\$	205,732.00	\$	229,249.00	11.43%
Student Activities	\$	4,610.13	\$	2,303.97	\$	23,885.87	\$	3,500.00	\$	5,000.00	
Advisors	\$	27,201.00	\$	30,358.52	\$	32,785.74	\$	32,000.00	\$	32,000.00	
Total Other Student Activities	\$	31,811.13	\$	32,662.49	\$	56,671.61	\$	35,500.00	\$	37,000.00	4.23%
Police Liaison Officer	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00	
After School Detention	\$	6,897.16	\$	13,169.14	\$	10,618.60	\$	7,000.00	\$	10,000.00	
Security	\$	6,908.61	\$	152.00	\$	1,447.00	\$	5,000.00	\$	2,000.00	
Total School Security	\$	33,805.77	\$	33,321.14	\$	32,065.60	\$	32,000.00	\$	32,000.00	0.00%
Custodians (6)	\$	249,880.78	\$	260,931.54	\$	260,433.58	\$	265,304.00	\$	256,069.00	
Daytime Custodian (.4)									\$	7,614.00	
Contracted Services	\$	518.96	\$	550.98	\$	412.00	\$	600.00	\$	600.00	
Custodial Supplies	\$	35,491.49	\$	27,190.49	\$	27,163.11	\$	26,000.00	\$	26,000.00	
Custodial Clothing Allowance	\$	3,455.79	\$	4,625.62	\$	4,764.22	\$	4,500.00	\$	4,500.00	
Custodial/Matron	\$	32,024.55	\$	28,379.71	\$	28,069.40	\$	30,482.00	\$	31,397.00	
Total Custodial Services	\$	321,371.57	\$	321,678.34	\$	320,842.31	\$	326,886.00	\$	326,180.00	-0.22%

Heat for Building - Gas	\$	343,785.82	\$	257,620.03	\$	249,978.30	\$	270,000.00	\$	245,000.00	
Heat for Building - Oil	\$	1,200.25	\$	1,731.59	\$	1,290.84	\$	2,000.00	\$	1,200.00	
<b>Total Heat of Building</b>	\$	<b>344,986.07</b>	\$	<b>259,351.62</b>	\$	<b>251,269.14</b>	\$	<b>272,000.00</b>	\$	<b>246,200.00</b>	-9.49%
Telephone	\$	17,186.08	\$	15,072.97	\$	9,899.53	\$	15,500.00	\$	13,000.00	
Water	\$	12,922.00	\$	9,845.05	\$	9,350.80	\$	11,000.00	\$	10,000.00	
Electricity	\$	118,732.78	\$	127,906.86	\$	122,056.65	\$	140,000.00	\$	130,000.00	
Gasoline	\$	26,097.70	\$	31,936.74	\$	33,298.50	\$	31,000.00	\$	35,000.00	
Refuse Removal	\$	21,489.65	\$	19,769.63	\$	24,409.82	\$	21,000.00	\$	25,000.00	
<b>Total Utility Services</b>	\$	<b>196,428.21</b>	\$	<b>204,531.25</b>	\$	<b>199,015.30</b>	\$	<b>218,500.00</b>	\$	<b>213,000.00</b>	-2.52%
Student Wages	\$	16,204.49	\$	24,422.94	\$	25,563.75	\$	10,000.00	\$	20,000.00	
Groundskeeper (1)	\$	44,149.05	\$	46,578.20	\$	44,320.44	\$	46,405.00	\$	46,405.00	
Snow Removal	\$	21,420.00	\$	13,729.48	\$	6,700.00	\$	20,000.00	\$	20,000.00	
Grounds Contracted Services	\$	11,134.00	\$	3,039.38	\$	12,633.08	\$	5,000.00	\$	13,000.00	
Grounds Supplies	\$	37,630.60	\$	30,634.61	\$	36,411.02	\$	28,500.00	\$	35,000.00	
<b>Total Maintenance of Grounds</b>	\$	<b>130,538.14</b>	\$	<b>118,404.61</b>	\$	<b>125,628.29</b>	\$	<b>109,905.00</b>	\$	<b>134,405.00</b>	22.29%
Building & Grounds Supervisor (1)	\$	51,332.56	\$	60,147.92	\$	47,812.32	\$	58,701.00	\$	66,435.00	
Maintenance Employees	\$	31,380.76	\$	21,833.99	\$	37,823.35	\$	19,800.00	\$	19,800.00	
Maint. of Building Supplies	\$	53,973.37	\$	52,342.08	\$	61,266.71	\$	40,500.00	\$	50,000.00	
Electrical Contracted Service	\$	5,761.26	\$	-	\$	5,717.46	\$	5,400.00	\$	5,400.00	
Emergency Services	\$	35,601.49	\$	22,849.09	\$	33,629.17	\$	22,500.00	\$	25,000.00	
Mechanical Contracted Services	\$	-	\$	-	\$	3,168.41	\$	4,500.00	\$	3,500.00	
Air Conditioning Cont. Serv.	\$	18,907.30	\$	16,674.92	\$	21,549.98	\$	17,100.00	\$	22,000.00	
Building Contracted Services	\$	29,496.44	\$	42,534.52	\$	84,600.17	\$	27,000.00	\$	38,000.00	
Auxiliary Power	\$	-	\$	-	\$	-	\$	450.00	\$	450.00	
<b>Total Maintenance - Building</b>	\$	<b>226,453.18</b>	\$	<b>216,382.52</b>	\$	<b>295,567.57</b>	\$	<b>195,951.00</b>	\$	<b>230,585.00</b>	17.67%
Maint. Equip./Tri Generation	\$	33,784.09	\$	35,711.18	\$	37,705.34	\$	38,250.00	\$	45,000.00	
Maint. Equip./Administration	\$	68,985.60	\$	55,763.97	\$	25,503.94	\$	38,250.00	\$	30,000.00	
Maint. Equip./Vocational	\$	20,512.93	\$	45,145.98	\$	24,436.17	\$	40,000.00	\$	25,000.00	
Maint. Equip./Academic	\$	-	\$	400.00	\$	3,351.44	\$	765.00	\$	3,500.00	
Maint. Equip./Maintenance	\$	26,130.15	\$	28,470.65	\$	36,086.54	\$	25,500.00	\$	25,500.00	
Maintenance of Vehicles	\$	23,271.69	\$	14,762.19	\$	22,571.40	\$	13,600.00	\$	22,000.00	
Maint. of Rental Property	\$	-	\$	339.64	\$	-	\$	1,000.00	\$	2,000.00	
<b>Total Maintenance - Equipment</b>	\$	<b>172,684.46</b>	\$	<b>180,593.61</b>	\$	<b>149,654.83</b>	\$	<b>157,365.00</b>	\$	<b>153,000.00</b>	-2.77%
County Retirement	\$	211,659.00	\$	229,072.00	\$	249,163.84	\$	263,881.00	\$	308,536.00	
<b>Total Retirement</b>	\$	<b>211,659.00</b>	\$	<b>229,072.00</b>	\$	<b>249,163.84</b>	\$	<b>263,881.00</b>	\$	<b>308,536.00</b>	16.92%
* Health Insurance	\$	964,542.31	\$	1,093,530.81	\$	1,203,610.98	\$	1,221,283.00	\$	1,130,766.00	\$ 40,000.00
Health Reform Mitigation Cost							\$	40,000.00	\$	11,000.00	
Dental Insurance	\$	97,724.52	\$	97,026.80	\$	103,293.72	\$	124,241.00	\$	133,752.00	
Long Term Disability Ins.	\$	17,093.43	\$	14,224.34	\$	15,019.93	\$	14,581.00	\$	15,018.00	
Life Insurance	\$	10,525.83	\$	11,453.92	\$	10,181.86	\$	11,736.00	\$	11,736.00	
Medicare	\$	95,942.34	\$	99,076.69	\$	99,846.24	\$	105,767.00	\$	108,940.00	
Unemployment Insurance	\$	47,069.83	\$	44,631.09	\$	48,474.64	\$	56,000.00	\$	57,680.00	
Workers' Comp. Insurance	\$	34,016.00	\$	44,607.31	\$	6,987.00	\$	54,729.00	\$	62,760.00	
Retirees Health Insurance	\$	540,963.42	\$	527,811.77	\$	475,227.89	\$	440,042.00	\$	458,442.00	
Retiree Section 18 Penalty							\$	18,000.00	\$	10,000.00	
Property & Liability Ins.	\$	87,667.70	\$	139,284.00	\$	168,626.00	\$	196,699.00	\$	216,369.00	
Excess Liability Insurance	\$	7,056.00	\$	9,070.00	\$	13,690.00	\$	13,690.00	\$	14,648.00	
Student Insurance	\$	14,761.00	\$	13,300.00	\$	14,076.00	\$	14,000.00	\$	14,780.00	
Treasurer's Bond	\$	246.00	\$	305.00	\$	305.00	\$	350.00	\$	350.00	
<b>Total Insurance</b>	\$	<b>1,917,608.38</b>	\$	<b>2,094,321.73</b>	\$	<b>2,159,339.26</b>	\$	<b>2,311,118.00</b>	\$	<b>2,246,241.00</b>	-2.81% \$ 40,000.00
Postage Meter	\$	4,663.79	\$	3,180.00	\$	2,931.36	\$	3,816.00	\$	3,816.00	
Tri-Generation Lease Payments	\$	161,863.20	\$	161,863.20	\$	161,863.20	\$	80,934.00	\$	-	
<b>Total Fixed Charges</b>	\$	<b>166,526.99</b>	\$	<b>165,043.20</b>	\$	<b>164,794.56</b>	\$	<b>84,750.00</b>	\$	<b>3,816.00</b>	-95.50%
Building Improvement	\$	227,987.64	\$	308,169.64	\$	213,536.23	\$	250,000.00	\$	375,000.00	
New Equipment	\$	78,291.93	\$	52,861.03	\$	81,091.02	\$	80,000.00	\$	80,000.00	
Technology Equip./Software	\$	84,163.40	\$	102,624.50	\$	84,977.99	\$	85,000.00	\$	85,000.00	
Replacement Equipment	\$	128,898.86	\$	189,168.51	\$	89,215.18	\$	90,000.00	\$	90,000.00	
<b>Total Fixed Assets</b>	\$	<b>519,341.83</b>	\$	<b>652,823.68</b>	\$	<b>468,820.42</b>	\$	<b>505,000.00</b>	\$	<b>630,000.00</b>	24.75%
<b>Total Operating and Capital Budget</b>	\$	<b>12,249,476.34</b>	\$	<b>12,467,599.08</b>	\$	<b>12,768,208.60</b>	\$	<b>13,138,859.00</b>	\$	<b>13,505,905.00</b>	2.79% \$ 260,981.00